



**CITY OF BRENTWOOD
BRENTWOOD ADVISORY NEIGHBORHOOD COMMITTEE
REGULAR MEETING MINUTES
WEDNESDAY, 6:00 P.M.
FEBRUARY 13, 2013
BRENTWOOD COMMUNITY CENTER
35 OAK STREET**

Claudette Naturel-Staton, Vice Chair	Rick Fuller, Chair	Shelly McHugh, Secretary
Stephen Smith, Treasurer		Karen Nunez, Member
Arthur Koski, Member		JoAnn Klement, Member
Silky Sahnna, Member		Johnny Staton, Member
Poldina Scherff, City Representative		Craig Bronzan, City Representative
Barbie Gary, City Staff Liaison	Robert Taylor, City Council Representative	Michele Keady, City Staff Liaison

CALL TO ORDER

Chairperson Rick Fuller called the meeting to order at 6:02 p.m.

ROLL CALL

Present: Fuller, Klement, Koski, McHugh, Naturel-Staton, Nunez, Smith, Staton, Taylor, Gary, Keady

Absent: Sahnna

PRESENTATION(S)

None

ANNOUNCEMENT(S)

Mayor Taylor introduced Gene Clare as the alternate City Council Representative for BANC.

CITIZEN COMMENTS

Several guests attended the meeting, including Kathy Palestro, Marie Wirth, Charlotte Stolberg, Earl Medeiros and Steve Murphy. Several were interested in possible membership with BANC.

CONSENT CALENDAR

1. Approve regular meeting minutes of January 9, 2013.

Motion to approve the consent calendar.

Moved by Nunez; seconded by Klement.

Vote: 7-0-0-1
Yes: Fuller, Klement, Koski, McHugh, Naturel-Staton, Nunez, Staton
No: 0
Abstain: 0
Absent: Sahnna, Smith

SCHEDULED MATTERS

2. **DISCUSSION ITEM:** Discuss BANC's direction and purpose as an advisory committee.

Chair Fuller suggested that the committee consider changing the "Advisory" part of their name to "Action" to reflect the new ideas and activities presented by the Mayor at the January meeting. Mayor Taylor suggested that BANC be an informative group, an "intro into our community". He shared more ideas for activities to host in City Park, including a home-made ice-cream contest, dog parade, as well as creating a bumper sticker for Brentwood.

Member Smith arrived at 6:08 p.m.

Staff suggested that the committee move discussion of this item to the end of Scheduled Matters because discussion or action from Items 3-6 may affect progress made on this item. The committee agreed and Item 2 will be discussed after the last item.

3. **DISCUSSION ITEM:** Review expectations for member attendance and involvement.

Chair Fuller expressed concern about member attendance. Currently BANC's membership requirements state that approved members will serve a 2-year term and that a maximum of two unexcused absences per calendar year are allowed per member. Several members have missed meetings, which can affect not only the ability to reach a quorum and hold a meeting, but also the progress the committee can make each month on specific projects and goals.

4. **DISCUSSION ITEM:** Discuss alternative meeting sites and potential tours or presenters for future BANC meetings.

Potential presenters discussed included D.I.G., Harvest Time, Historical Society, various local clubs, such as Delta Community Services and the Downtown Business Coalition and the Pacific Coast Farmer's Market. Consideration for a bus tour of the City was also requested.

5. **ACTION ITEM:** Finalize the format for the 2013 Home of the Month program and approve a budget not to exceed \$500 to purchase program supplies.

Discussion included changing the program to focus on seasons, such as spring, summer, fall and the Christmas holiday. JoAnn Klement will contact D.I.G (Delta Informal Gardeners) to invite them to present at an upcoming meeting and/or sponsoring prizes for winners. The committee discussed selecting one home in each quadrant of the city to be awarded in April, May, June, and October. The committee still needs to determine what the prize will be for each winner but approved a budget not to exceed \$500 to purchase program supplies.

Motion to approve a budget not to exceed \$500 for Home of the Month program supplies.

Moved by: Naturel-Staton; seconded by Klement.

Vote: 8-0-0-1

Yes: Fuller, Klement, Koski, McHugh, Naturel-Staton, Nunez, Smith, Staton

No: 0

Abstain: 0

Absent: Sahnna

6. **DISCUSSION ITEM:** Review National Night Out Program and feedback from local neighborhood group.

Member Klement shared feedback she received from the 2012 Spirit Award winner from the National Night Out Program. The committee received the information and will consider when determining the format for the 2013 program.

2. **DISCUSSION ITEM:** Discuss BANC's direction and purpose as an advisory committee.

Due to the late hour, the committee tabled the item for continued discussion at their next regularly scheduled meeting.

INFORMATIONAL REPORTS FROM COMMITTEE MEMBERS, SUBCOMMITTEES AND LIAISONS

Mayor Taylor updated the committee on last night's City Council meeting. Staff Liaison Keady shared a press release and information about a recent increase in home invasions in Brentwood.

REQUEST FOR FUTURE AGENDA ITEMS

Home of the Month Program

Direction and purpose for BANC

Possible presentation by D.I.G.

ADJOURNMENT

Motion to adjourn the meeting at 7:40 p.m.

Moved by Naturel-Staton; seconded by Nunez.

Vote: 8-0-0-1

Yes: Fuller, Klement, Koski, McHugh, Naturel-Staton, Nunez, Smith, Staton

No: 0

Abstain: 0

Absent: Sahnna