



**CITY OF BRENTWOOD  
BRENTWOOD ADVISORY NEIGHBORHOOD COMMITTEE  
REGULAR MEETING MINUTES  
WEDNESDAY, 6:00 P.M.  
JUNE 12, 2013  
BRENTWOOD COMMUNITY CENTER  
35 OAK STREET**

**CALL TO ORDER & ROLL CALL** - Chair Fuller called the meeting to order at 6:00 p.m.

Roll Call

Present: Fuller, Klement, Koski, Medeiros, Naturel-Staton, Palestro, Staton, Gary, Keady

Absent: McHugh, Nunez, Smith

**A. PRESENTATION(S)** - None

**PUBLIC COMMENTS** - None

Member Smith arrived at 6:12 p.m.

**INFORMATIONAL REPORTS FROM COMMITTEE MEMBERS, SUBCOMMITTEES AND LIAISONS**

Mayor Taylor shared highlights from the City Council meeting, which included information regarding the proposed housing development at Griffith and Balfour, a study regarding installing cameras in Brentwood, and indicated that he would like to see BANC membership cap at 15 members. Member Smith shared about the Fire Board and recent activities. Member Naturel-Staton gave an update regarding her involvement with the General Plan Update Working Group.

**B. CONSENT CALENDAR** All matters listed on the consent calendar are considered routine in nature and will be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

**B.1 Approve regular meeting minutes of May 8, 2013.**

Motion: approve Consent Calendar

Moved by Klement; seconded by Koski.

Vote: Motion carried 8-0

Yes: Fuller, Klement, Koski, Medeiros, Naturel-Staton, Palestro, Smith, Staton

**C. SCHEDULED MATTERS**

**C.1 DISCUSSION ITEM: Review BANC's remaining budget for the 2012/2013 fiscal year.**

Committee reviewed the budget.

**D. OLD BUSINESS**

**D.1 ACTION ITEM: Discuss and approve the guidelines, criteria, and evaluation forms for the Home of the Season Program.** (Klement and Koski)

The committee reviewed the guidelines and criteria presented by member Klement and made minor changes.

Motion: approve the updated guidelines, criteria and evaluation forms for the Home of the Season Program.

Moved by Medeiros; seconded by Koski

Vote: Motion carried 8-0

Yes: Fuller, Klement, Koski, Medeiros, Naturel-Staton, Palestro, Smith, Staton

**D.2 ACTION ITEM: Review the Bark in the Park event and approve date, time, location and funding.**  
(Fuller, Klement, Naturel-Staton)

The committee selected the date of August 24, 2013, from 9 a.m.-12 p.m. at City Park for the event. Tabled discussion and approval of funding until the July meeting when more event details are firm.

Motion: approve the date of August 24, 2013, from 9 a.m.-12 p.m. at City Park for the Bark in the Park event.  
Moved by Klement; seconded by Koski

Vote: Motion carried 8-0

Yes: Fuller, Klement, Koski, Medeiros, Naturel-Staton, Palestro, Smith, Staton

**D.3 ACTION ITEM: Receive update regarding the National Night Out event, including committee and staff responsibilities and approve criteria for the Spirit Award.** (Klement, Koski, Palestro).

The subcommittee presented criteria for Spirit Award which would: require that neighborhoods provide refreshments, informational flyers/brochures (such as fire or earthquake safety) and registration as a participating neighborhood. A budget of \$100 to purchase the winner's prize was discussed.

Motion: approve criteria and a budget not to exceed \$100.00 for the National Night Out Spirit Award.  
Moved by Medeiros; seconded by Palestro

Vote: Motion carried 8-0

Yes: Fuller, Klement, Koski, Medeiros, Naturel-Staton, Palestro, Smith, Staton

**D.4 UPDATE: Receive update from the subcommittee assigned to create a BANC decal.**

Tabled due to Home of the Season Program presentation

**E. REQUEST FOR FUTURE AGENDA ITEMS**

Reports from subcommittees

**ADJOURNMENT (07:52 PM)**

Motion: adjourn

Moved by Smith; Naturel-Staton

Vote: Motion carried 8-0

Yes: Fuller, Klement, Koski, Medeiros, Naturel-Staton, Palestro, Smith, Staton

Respectively submitted,

Barbie Gary  
Recreation Supervisor