

**REGULAR MEETING**  
**February 27, 2014 at 7 p.m.**  
**Council Chambers**  
**Brentwood, CA 94513**

**CALL TO ORDER:** Chairperson Myers called the meeting to order at 7:00 p.m.

**ROLL CALL:** Present were: Chairperson Sandra Myers; Vice-Chair, Blythe Lind; and Commissioners Alyssa Madden and Eileen Hofstadt. Commissioner Bruce Mulder is excused absent. Staff members present were: Barry Weiss, Interim Park and Recreation Director; Aaron Wanden, Acting Park/Maintenance Manager; Poldina Scherff, Recreation Manager; Barry Margesson, Park/Maintenance Supervisor; and Linda Stadlbauer, Administrative Assistant II.

**A. PRESENTATION(S):** Eagle Scout Project: Joshua Watts

**PUBLIC COMMENTS:** Resident inquired about whether there is an official "City tree" species and also advised Parks and Recreation staff that the hedge in front of the Veterans Park monument sign will overgrow the sign if not trimmed back.

**INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF:** Acting Park/Maintenance Manager Aaron Wanden informed the Commission that the City of Brentwood received a total of three awards at the CPRS(California Parks & Recreation Society) Award Banquet last week.

Interim Parks and Recreation Director Barry Weiss informed the Commission that Bruce Mulder has resigned his position as Commissioner due to a conflict of interest with the Director of Parks and Recreation recruiting process.

Parks and Recreation Commissioner Eileen Hofstadt reported that the General Plan Working Group is done with its project and will no longer be meeting.

**B. CONSENT CALENDAR:**

1. Approve minutes of regular meeting of January 23, 2014.

❖ Motion to approve Consent Calendar Item B1.

Motion: Hofstadt

Second: Madden

Ayes: 4 (Myers, Hofstadt, Lind, Madden)

Noes: 0

**C. SCHEDULED MATTERS:**

1. **DISCUSSION/ACTION ITEM:** Discuss and approve location and month for an outdoor Park and Recreation Commission meeting. (A. Wanden)

The Commission agreed to convene the meeting at Sungold Park on August 28, 2014.

❖ Motion to approve Scheduled Matters Item C1.

Motion: Madden

Second: Lind

Ayes: 4 (Myers, Hofstadt, Lind, Madden)

Noes: 0

## D. OLD BUSINESS

Chairperson Myers inquired about any updates to the Portifino Parks. Staff replied that there were no updates.

## E. SCHEDULED MATTERS:

1. **ACTION ITEM:** Approve revised Policy 30-01 Facility Maintenance Standards.  
(P.Scherff/A. Wanden)

❖ Motion to approve Scheduled Matters Item E1, with correction to Section 16.14 "CITY" should read "City" and that all formatting shall be updated and consistent.

Motion: Hofstadt

Second: Madden

Ayes: 4 (Myers, Hofstadt, Lind, Madden)

Noes: 0

2. **ACTION ITEM:** Review and adopt Park and Recreation Commission Subcommittee Assignments. (A. Wanden)

❖ Motion to approve Scheduled Matters Item E.2 with the updates of;

- o Brentwood Senior Citizens Club, Inc. Liaison: ~~Myers~~ Lind Alternate: ~~Lind~~ Myers
- o General Plan Working Group: delete (group no longer meeting)
- o Youth Commission Liaison: ~~Madden~~ Linden Alternate: Hofstadt (no change)

Motion: Hofstadt

Second: Lind

Ayes: 4 (Myers, Hofstadt, Lind, Madden)

Noes: 0

## F. COMMISSIONER COMMENTS:

F.1 Commissioner Madden inquired about the use of excess water at Blue Goose Park in this time of drought, and suggested a reduced window of usage for the water feature. Staff responded that we already have plans in place should we be requested/required to reduce water usage throughout the City.

F.2 Commissioner Lind inquired about the arrival of shade structures at Sunset Park, to which staff responded that some of the structures were delivered this week, and more are scheduled for delivery next week.

## G. STAFF COMMENTS:

G.1 Aaron Wanden updated the Commission on Spirit and Glory Parks; the construction of new playgrounds and installation of new equipment is underway. The renovations should be completed by May 2014.

G.2 Poldina Scherff advised the Commission that the Youth in Government event is on Tuesday, with forty young people "shadowing" City staff. The Youth Basketball season will end this weekend. The Brentwood Family Aquatic Center is open for lap swim starting at the beginning of February. She also advised the Commission that she will be attending a CPRS (California Parks & Recreation Society) Conference in Ontario in March 2014.

**H. REQUEST FOR FUTURE AGENDA ITEMS:**

None

**ADJOURNMENT**

- ❖ Motion to adjourn meeting at 8:03 p.m.

Motion: Lind

Second: Madden

Ayes: 4 (Myers, Hofstadt, Lind, Madden,)

Noes: 0