

**REGULAR MEETING
March 28, 2013 at 7 p.m.
Council Chambers
Brentwood, CA 94513**

CALL TO ORDER: Chair Mulder called the meeting to order at 7:02 p.m.

ROLL CALL: Present were Chair Bruce Mulder; and Commissioners Eileen Hofstadt and Blythe Lind. Vice-Chair Sandra Myers arrived at 7:25 p.m. Commissioner Alyssa Madden was excused absent. Staff members present were: Roger Stromgren, Park/Maintenance Manager; Poldina Scherff, Recreation Manager; and Linda Stadlbauer, Administrative Assistant II.

PRESENTATION(S): NONE

CITIZEN COMMENTS: NONE

CONSENT CALENDAR:

1. Approve minutes of regular meeting of February 28, 2013.
2. Approve proclamation for May as National Drown Prevention Month for City Council meeting on April 23, 2013. (P. Scherff)
3. Accept Brentwood Men's Club donation of \$1,650 to the Parks and Recreation Department Youth Scholarship Fund. (P. Scherff)
4. Approve proclamation for April 27, 2013 as Arbor Day for City Council meeting on April 9, 2013. (R. Stromgren)

Motion to approve Consent Calendar Item 4 as recommended by staff, Items 1, 2 and 3 were removed for discussion.

- ❖ Motion to approve Item 4 of Consent Calendar

Motion: Lind
Second: Hofstadt
Ayes: 3
Noes: 0
Absent: 2

- ❖ Item 1 of Consent Calendar pulled for discussion.

Commissioner Hofstadt requested that the Action Minutes contain more detail for the future minutes. February 28, 2013 minutes were discussed and the following amendments were made:

#1 Discussion Item: Blue Goose Park: shade over the 2-5 yr. old play area; shade over 4 sets of 2 benches spaced around the water play area, shade over the spring toys; and consider planting shade trees around the picnic table area.

Veterans Park: shade over the pirate ship, but not to impede play or the fall zones; and attempt to maintain the integrity of the poured in place surface.

Balfour Guthrie Park: shade over the bleachers behind 1st and 3rd bases, as they are symmetrical to the field layout.

#2 Discussion Item: Commission discussed the QR F.I.T. Trail System, was supportive of the idea, and recommended to staff to explore more opportunities.

#3 Discussion Item: Commission discussed the proposal of a gazebo at City Park and was strongly opposed to the idea.

Under Commissioner Comments: clarify that the art show referred to by Commissioner Madden is the Public Art Wall at the Community Center.

- ❖ Motion to approve Item 1 as amended.

Motion: Lind

Second: Hofstadt

Ayes: 3

Noes: 0

Absent: 2

- ❖ Item 2 of Consent Calendar pulled for discussion.

Commissioner Hofstadt requested clarification as to why only the Mayor signs a proclamation, not the entire City Council. Staff responded that it is accepted protocol for the City, and that since it is not a public document, it is appropriate that the Mayor represent the City Council.

- ❖ Item 3 of Consent Calendar pulled for discussion.

Commissioner Hofstadt would like more detail regarding the annual Men's Club Donation. Staff responded that the money is the source of our Youth Scholarship Fund. Staff will present a staff report with the history and detail of the donation at the next Commission meeting.

Motion to accept Items 2 and 3 of the Consent Calendar:

Motion: Hofstadt

Second: Lind

Ayes: 3

Noes: 0

Absent: 2

SCHEDULED MATTERS:

5. **ACTION ITEM:** Accept park names chosen by Park Naming Subcommittee for 13 pocket parks and trailheads and recommend to send to City Council for approval. (R. Stromgren)

Staff recommends approving this Item with the stipulation that if a public notice for park naming is needed, the matter will be brought to the Commission's attention. Also, that the Item should be updated to 5 (in lieu of 4) parks and 12 (in lieu of 13) pocket parks and trailheads.

- ❖ Motion to accept Item 5 with the above stipulations.

Motion: Hofstadt

Second: Lind
Ayes: 4
Noes: 0
Absent: 1

6. **DISCUSSION ITEM:** Discuss options that have been suggested during the past month by NSP3 for shade structure types. (R. Stromgren).

Discussion ensued regarding the design and locations of the shade structures.

7. **VERBAL UPDATE:** General Plan Workshop Group verbal update. (E. Hofstadt)

Commissioner Hofstadt reported on her attendance at the General Plan Workshop Group.

STAFF COMMENTS:

Poldina Scherff advised the Commission of a few notable event dates; April 26th is the Cowgirl Rodeo for toddlers to 6 yrs. old. It will be held at the Community Center at 4pm, followed by the Movie in the Park, "Sandlot", starting at 7 p.m. at City Park. April 6 is the start of the Pee Wee and Fastpitch softball youth sports programs. April 4th is the Mayor's Conference at the Community Center. April 19th is the first Friday wedding at the Community Center, so will be good test for events like this on a working day. As for the Arts Commission update: the first week in April there will be a new Public Art Wall display at the Community Center with Liberty High School and several new artists presenting their work. The Liberty AHA (Arts and Humanities) students are in the process of painting three utility boxes in the downtown area. The theme is produce and these boxes represent strawberries, pumpkins and peaches. There are two more boxes that have yet to be painted. We have narrowed the potential artists for the Balfour Road artwork down to four, and they will be submitting their maquettes soon.

Roger Stromgren presented his powerpoint on the bocce court renovations at Veterans Park.

COMMISSIONER COMMENTS

Commissioner Lind reported that her daughters have just finished recreation basketball and loved it! The roses at City Park are gorgeous, compliments to landscape staff.

Commissioner Hofstadt assisted at the Lunch with Bunny program and had a lot of fun. Kudos to staff for a great job.

Vice-Chair Myers reported that her grandson finished the youth basketball program, as well, and had a great time. She inquired as to the training that our volunteer coaches receive, to which staff replied that they do attend training sessions, and have staff available for any questions regarding policy, procedure and rules of the game.

Chair Mulder reported that, although his son broke his leg in a play accident, it has been a memorable experience taking him places in a wheelchair, especially on the pirate ship at the Universal Abilities Playground at Veterans Park.

REQUEST FOR FUTURE AGENDA ITEMS:

Men's Club Donation to Youth Scholarship Fund (staff report)

ADJOURNMENT

Meeting was adjourned at 8:23 p.m.