

**REGULAR MEETING
October 24, 2013 at 7 p.m.
Council Chambers
Brentwood, CA 94513**

CALL TO ORDER: Vice-Chair Myers called the meeting to order at 7:03 p.m.

ROLL CALL: Present were: Vice-Chair Sandra Myers and Commissioners Eileen Hofstadt, Blythe Lind, and Alyssa Madden. Chairperson Bruce Mulder was excused absent. Staff members present were: Roger Stromgren, Park/Maintenance Manager; Aaron Wanden, Park/Maintenance Supervisor; Mac Kaiser, Recreation Supervisor; and Linda Stadlbauer, Administrative Assistant II.

A. PRESENTATION(S): NONE

B. PUBLIC COMMENTS: NONE

INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF. Commissioners Hofstadt and Madden attended the first sports groups field drafts meetings and they went smoothly. Mac Kaiser announced the Scarecrows in the Park are in the City Park and ready for viewing. Vice-Chair Myers, along with Roger Stromgren and Aaron Wanden went on field trip to local cities to look at water feature parks.

C. CONSENT CALENDAR:

1. Approve minutes of regular meeting of September 26, 2013.
 2. Approve results of Ellis & Associates audit of the Brentwood Family Aquatic Complex. (S. Barry)
 3. Accept Recreation Division Quarterly Report and Recreation Manager project status quarterly report. (P. Scherff)
 4. Accept Landscape Division quarterly report. (B. Margesson)
 5. Accept Maintenance Division quarterly report. (M. Azamey)
 6. Accept Parks Division quarterly report. (A. Wanden)
- ❖ Motion to approve Items 2-6 of Consent Calendar. Commissioner Hofstadt commented that it would be advisable to pare down on the amount of information printed out for the audit and for the quarterly reports.

Motion: Hofstadt
Second: Lind
Ayes: 4
Noes: 0
Absent: 1

- ❖ Motion to approve Consent Calendar Item C1 with a correction to the time of the meeting to be 6:30 p.m. and the Call to Order time to be 6:33 p.m.

Motion: Madden
Second: Lind
Ayes: 4
Noes: 0
Absent: 1

D. SCHEDULED MATTERS:

1. **DISCUSSION ITEM:** Discussion on the Future Goals and Objectives of the “Starry Nights in Brentwood Summer Concert Series”. (M. Kaiser)

Mac Kaiser led the discussion regarding current policies and procedures and how we might change/improve the program in the future.

2. **ACTION ITEM:** Discuss and Approve Measure WW Parks Shade Project (R. Stromgren)

Aaron Wanden led the discussion using a PowerPoint presentation to illustrate the options for the top five parks slated for shade structures. Commissioners agreed to give staff the latitude to choose colors using these guidelines.

- Veterans Park: red sails and yellow posts. Try to add a black jolly roger to sail.
- Blue Goose Park: all should match each other using predominate colors, red or yellow.
- Oak Meadow Park and Balfour Guthrie Park: green shade and tan posts
- Sunset Park: Ball Fields 5 & 6 should match; Soccer Competition field should match; Ball Fields 1-4 use 4 different primary colors. Posts should coordinate with shade colors.

- ❖ Motion to approve Consent Calendar Item D2 as presented and take to Council for approval.

Motion: Madden
Second: Hofstadt
Ayes: 4
Noes: 0
Absent: 1

3. **ACTION ITEM:** Discuss and Approve Spirit Park and Glory Park Playground Replacements and recommendation to City Council. (R. Stromgren)

Aaron Wanden presented the staff report regarding the playground replacements for these parks.

- ❖ Motion to approve Consent Calendar Item D3 as presented and take to Council for approval.

Motion: Madden
Second: Lind
Ayes: 4
Noes: 0
Absent: 1

4. **DISCUSSION ITEM:** Discuss the parking issues at Blue Goose Park. (R. Stromgren)

Roger Stromgren led the discussion regarding current available parking and alternatives for increasing the amount of space available.

5. ACTION ITEM: Discuss and Approve sub-committee assignment for Ferro Rinconi subdivision. (R. Stromgren)

- ❖ Motion to approve Consent Calendar Item D5 with staff recommendation of combining the Ferro Rinconi project and McClarren Phase II into one sub-committee.

Motion: Hofstadt

Second: Lind

Ayes: 4

Noes: 0

Absent: 1

6. VERBAL UPDATE: Commissioner Eileen Hofstadt gave a verbal update on the recently attended General Plan Working Group meetings on October 3 and 17, 2013. A summary handout was provided.

COMMISSIONER COMMENTS:

Commissioner Hofstadt & Commissioner Lind both attended the Youth Commission Social at the Brentwood Family Aquatic Center.

STAFF COMMENTS:

Linda Stadlbauer announced that The Hospice Tree of Lights Ceremony is on Sunday, November 10 at 4:30 p.m. at City Park. Also, that our Veterans Day Celebration will be on Monday, November 11, 2013 at 10:30 a.m. at Veterans Park.

Roger Stromgren updated the Commission regarding the status of shade projects and of parks being built and renovated.

Mac Kaiser reminded all that "Goonies" will be showing at 7:00 p.m. tomorrow night at City Park.

REQUEST FOR FUTURE AGENDA ITEMS:

- Restroom at Garin Park, possibly a porta-potty.
- Friends of Marsh Creek representatives could be invited to a future meeting to discuss possible partnering plans.

ADJOURNMENT

Meeting was adjourned at 9:20 p.m.