

**REGULAR MEETING
November 21, 2013 at 7 p.m.
Council Chambers
Brentwood, CA 94513**

CALL TO ORDER: Chairperson Mulder called the meeting to order at 7:00 p.m.

ROLL CALL: Present were: Chairperson Bruce Mulder, Vice-Chair Sandra Myers and Commissioners Blythe Lind, and Alyssa Madden. Commissioner Eileen Hofstadt arrived at the end of the meeting. Staff members present were: Craig Bronzan, Director; Roger Stromgren, Park/Maintenance Manager; Aaron Wanden, Park/Maintenance Supervisor; Sue Barry, Recreation Supervisor; and Linda Stadlbauer, Administrative Assistant II.

A. PRESENTATION(S): NONE

B. PUBLIC COMMENTS: NONE

INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF. Vice-Chair Myers and Commissioner Madden attended the Dolphin Park plan review meeting.

C. CONSENT CALENDAR:

1. Approve minutes of regular meeting of October 24, 2013.
 2. Accept and file revisions to the Park Maintenance Standards (S. Barry)
- ❖ Motion to approve Consent Calendar Item C1 with a correction to the Commissioner Comments: attendants were Vice-Chair Myers, Commissioner Madden and Commissioner Lind, and the location of the meeting was the Community Center.

Motion: Lind
Second: Madden
Ayes: 3
Noes: 0
Absent: Hofstadt
Abstain: Mulder

- ❖ Motion to approve Consent Calendar Item C2.

Motion: Madden
Second: Lind
Ayes: 4
Noes: 0
Absent: Hofstadt

D. SCHEDULED MATTERS:

1. **ACTION ITEM:** Discuss and approve canceling or moving the December 19, 2013 Park and Recreation Commission meeting. (R. Stromgren)

The Commission decided to hold the December meeting, but reschedule to Wednesday, December 18th as a special meeting.

- ❖ Motion to approve Consent Calendar Item D1.

Motion: Myers
Second: Madden
Ayes: 4
Noes: 0
Absent: Hofstadt

2. DISCUSSION ITEM: Discuss future Measure WW projects. (R. Stromgren)

Commissioners and staff discussed various options. It was agreed that the top three are:

- Blue Goose Park parking: 3 location options discussed
- Porta-Potties: Orchard Park and Garin Park; 1 or 2 stalls versions
- Balfour Guthrie Park: tennis court lighting

3. ACTION ITEM: Approve Goals and Objectives of the "Starry Nights in Brentwood Summer Concert Series". (M. Kaiser)

- ❖ Motion to approve Consent Calendar Item D3 as presented and take to Council for approval.

Motion: Madden
Second: Lind
Ayes: 4
Noes: 0
Absent: Hofstadt

4. VERBAL UPDATE: Director Craig Bronzan gave a verbal update on the recently attended General Plan Working Group meeting of November 7, 2013.

COMMISSIONER COMMENTS:

Commissioner Lind complimented staff on the Veterans Day Celebration. She also expressed the Commissioners' appreciation for the service of retiring Park and Recreation staff members; Craig Bronzan and Roger Stromgren.

STAFF COMMENTS:

Poldina Scherff reminded Commission that the Tree Lighting Celebration will be Friday, December 6th starting at 6:00 p.m. The Shop 'til You Drop Daycare will be Saturday, December 14th from 1-5 p.m. She updated the Commission on the status of the Arts Commission projects. Commissioners are invited to the December 20th Retirement Social for Craig Bronzan and Roger Stromgren.

Aaron Wanden updated the Commission on the status of the Measure WW Shade projects.

Roger Stromgren updated the Commission regarding the status of parks being built and renovated.

Sue Barry informed the Commission that we will be installing a 50 ft. flagpole at Sunset Park.

REQUEST FOR FUTURE AGENDA ITEMS:

NONE

ADJOURNMENT

Meeting was adjourned at 8:20 p.m.