



Plan Check/Permit Submittal Application

Public Works Department
Engineering Division

Effective: July 1, 2016
Updated: September 1, 2016

FOR STAFF USE ONLY:

Project No.: _____ Date Submitted: _____ Accepted By: _____

Applicant..... _____
 Contact Name..... _____
 Address..... _____
 E-mail..... _____
 Telephone No..... _____

Engineer..... _____
 Contact Name..... _____
 Address..... _____
 E-mail..... _____
 Telephone No..... _____

Project Name: _____ APN No. _____
 Project Location: _____
 Engineer's Cost Estimate: _____ Acres/Lots: _____

Engineering/Infrastructure Review

- Tentative Subdivision Map Review Fee \$3,071.00 + \$10/lot
- Tentative Parcel Map Review Fee \$1,782.00 + \$10/lot
- Tentative Parcel Map Waiver Fee \$ 786.00
- Industrial /Commercial Fee (1 acre & above) \$2,254.00 + \$1,000/acre
Conditional Use Permit & Design Review
- Industrial /Commercial Fee (under 1 acre) \$1,070.00
Conditional Use Permit & Design Review

Above fees are collected by the Planning Division at time of initial submittals for Tentative Maps, Conditional Use Permits and/or Design Review applications.

Project Processing & Review

Deposit for actual cost, including but not limited to, project coordination, plan check, agreements, contractual services and legal review as necessary or required for project processing, approvals and acceptance.

Overhead Multiplier

As shown in the Cost Allocation Plan ("CAP") per Department and position performing work (Step E including overhead).
 Legal Review – Actual Cost: Consultant Cost + 20% City.
 Administrative City Staff – Total Hourly Rate, Step E.

Final Map Checking – Deposit for Actual Cost

- At the time of first submittal \$3,071.00 + 30/lot
- Parcel Map Waiver Fee \$1,552.00

Plan Checking – Deposit for Actual Cost

Grading Plans – 3% of the estimated cost of the grading and associated improvements.

Public Improvements and Private Streets

- 2.5% of construction cost of first \$250,000, plus
- 2.25% of construction cost from \$250,000 - \$1,000,000, plus
- 2% of construction cost over \$1,000,000, plus
- Additional deposit of ½% of construction cost if costs exceed fees collected.

Other On-Site Private Improvements

- 1% of construction cost at the time of first submittal
- ¼% of construction cost additional deposit if costs exceed fees collected.

Document Review

- Legal Description and Plat for Abandonment \$ 145.00
- Certificate of Correction \$ 145.00
- Dedication Documents \$ 145.00
- Legal Description \$ 145.00
- Miscellaneous Document Review \$ 145.00
- Plan Revisions (after approval – per sheet) \$ 145.00



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Permit Fees

Encroachment Permit Fee

- Subdivision/Development \$ 146.00
- General (All Other) \$ 72.00
- Utility Company - Cost of work > \$10,000 \$ 390.00
- Utility Company - Cost of work < \$10,000 \$ 144.00

Grading Permit Fee

- 10,000 cubic yards or less \$ 146.00
- Over 10,000 cubic yards \$ 762.00

- Transportation Permit Fee \$ 16.00

Inspection Fees

Publicly Maintained Improvements (Streets, Water, Sewer, Storm Drains)

- 5% first \$100,000, plus 4% next \$300,000, plus
- 4.5% second \$100,000, plus 3.5% over \$500,000

Privately Maintained Improvements

- 2% first \$100,000, plus 1% next \$300,000, plus
- 1.5% second \$100,000, plus ½% over \$500,000

Grading and Associated Improvements

- 3.5% of estimated costs

Miscellaneous Inspections (Per Hour)* \$ 207.70/hr

Construction Inspector II Step E rate Per CAP (including overhead)

*Minimum ½ hour

Inspections Fees

Prorated % of time to perform service based on hourly inspection fee

- Trenching or Utilities \$ 207.70/hr
- Curb Cut/Driveway & Curb/Gutter Install \$ 3.22/lf
- Curb Drain \$ 16.62/ea
- Excavation \$ 1.64/lf
- Paving – Conforming Paving \$ 1.85/sf
- Paving – Minor Pavement Repair \$ 103.85
- Paving – Street Lane \$ 2.18/sf x 3% cost
- Install Sidewalk \$ 0.35/lf
- Install Access Ramp \$ 58.16/ea
- Sewer Tap or Cap at Main \$ 139.16/ea
- Sewer Cap at Property Line \$ 43.62/ea
- Water/Sewer Repair or Abandonment \$ 207.70/ea
- Street Light \$ 58.16/ea
- Wells – Drilling Permit \$ 85.16/ea
- Wells – Abandonment Inspections \$ 43.62/ea

Applicant's Signature

Date

Print Name

Miscellaneous Fees

- Public Outreach/Educational Items – No Charge
- Apportionment Processing Fee
Actual Cost per Consultant Contract (\$1,800 + \$25 per parcel) + \$294.00 City Fee
- Contra Costa County (“CCC”) Flood Control Area Drainage Fees
As set forth in CCC Ordinance at time of Final Map approval.
- Project Specific Fairshare – per Development
- Lot Line Adjustment (per parcel) \$ 741.00
- Base Map Revision Fee (per parcel) \$ 51.00
- Traffic Signal Maintenance Deposit for Actual Cost \$5,884.00
Once energized by PG&E until project acceptance
- Community Facilities District Formation/Annexation* - Initial Deposit for Actual Cost per Consultant Contract + 214.00 City Fee

*CFD		
Annexation/Formation Fees		
Type of Property	No. of Parcels at Buildout	Annexation Fee
Residential	Up to 5	\$1,500
	6 to 100	\$3,000
	101 to 200	\$3,500
	201 to 300	\$4,000
	301 to 400	\$4,500
Commercial or Multifamily	401 or more	\$5,000
	Up to 5 acres	\$3,000
	5 – 10 acres	\$3,500
	10 acres or more	\$4,000

- Photo Copies: Pages 1 – 20 = \$ 0.28 Pages 21 on = \$ 0.10
- Oversized Xerox Copies (larger than legal) \$ 3.36
- Plotted Maps (Color & Black/White) \$ 19.04
- Drains to Creek Marker \$ 7.25
- Aerial Photo on CD only – Geo Photo \$ 61.00
- Aerial Photo on CD only – Ortho Photo \$ 123.00
- Copies provided on CD \$ 12.32

TOTAL FEES DUE:

Final/Parcel Map Deposit	\$ _____
Grading Deposit	\$ _____
Public/Private Improvement Deposit	\$ _____
Permit Fee	\$ _____
Grading/Improvement Inspection Fee	\$ _____
Other Deposits/Fees	\$ _____

TOTAL \$ _____

CERTIFICATION: By signing above, I hereby certify that the information furnished above and in the attached exhibits accurately represents the project/work plans and that additional work may be subject to subsequent review and fees.