

**REGULAR MEETING  
April 24, 2014 at 7 p.m.  
Council Chambers  
Brentwood, CA 94513**

**CALL TO ORDER:** Chairperson Myers called the meeting to order at 7:02 p.m.

**ROLL CALL:** Present were: Chairperson Sandra Myers; Vice-Chair, Blythe Lind; and Commissioner Alyssa Madden. Commissioner Eileen Hofstadt was excused absent. Staff members present were: Barry Weiss, Interim Parks and Recreation Director; Aaron Wanden, Acting Park/Maintenance Manager; Poldina Scherff, Recreation Manager; and Linda Stadlbauer, Administrative Assistant II.

**A. PRESENTATION(S):** None

**PUBLIC COMMENTS:** None

**B. INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF:**

Poldina Scherff attended the District III Board Meeting.

Barry Weiss will advise the Commission of new Park and Recreation Director at the May 22, 2014 Park and Recreation Commission Meeting.

Alyssa Madden attended the Youth Commission interviews.

Blyth Lind was unable to attend the April 2014 Brentwood Senior Citizens' Club Meeting.

**C. CONSENT CALENDAR:**

1. Approve minutes of regular meeting of March 27, 2014.
2. Accept 2013 Silver International Aquatic Safety Award from Jeff Ellis & Associates. (S. Barry)
3. Accept Recreation Division Quarterly Report and Recreation Manager Project Status Quarterly Report. (P. Scherff)
4. Accept Parks Division Quarterly Report. (B. Johnson)
5. Accept Landscape Division Quarterly Report. (B. Margesson)
6. Accept Maintenance Division Quarterly Report. (M. Azamey)

❖ Motion to approve Consent Calendar Items C1 – C6.

Motion: Lind  
Second: Madden  
Ayes: 3 (Myers, Lind, Madden)  
Absent: 1 (Hofstadt)  
Noes: 0

**D. SCHEDULED MATTERS:**

1. **ACTION ITEM:** Approve Eagle Scout Project for Josh Watts (A. Wanden)

❖ Motion to approve Scheduled Matters Item D1.

Motion: Madden  
Second: Lind  
Ayes: 3 (Myers, Lind, Madden)  
Absent: 1 (Hofstadt)  
Noes: 0

**2. ACTION ITEM:** Approve Eagle Scout Project for Project for Boy Scout Troop 93 Adoption of Veterans Park for maintenance activities. (B. Margesson)

❖ Motion to approve Scheduled Matters Item D2 with the clarification that this is an ongoing troop project, not specifically a single Eagle project.

Motion: Lind  
Second: Madden  
Ayes: 3 (Myers, Lind, Madden)  
Absent: 1 (Hofstadt)  
Noes: 0

**3. ACTION ITEM:** Discuss and approve the conceptual plans for Ferro Ronconi Parcel A Park. (A. Wanden)

❖ Motion to approve Scheduled Matters Item D3 with the clarification that; a mutt mitt dispenser, a doggie bowl on the drinking fountain, and skateboarder deterrents on the playground soundwall, be added to the plans.

Motion: Madden  
Second: Lind  
Ayes: 3 (Myers, Lind, Madden)  
Absent: 1 (Hofstadt)  
Noes: 0

**E. OLD BUSINESS**

E.1 Aaron Wanden updated the Commission on the status of the playground replacements and the Measure WW City Wide Shade project bid status.

E.2 Poldina Scherff updated the Commission on:

- training opportunities and activities for the Commissioners
- QR Fit is available in the City of Brentwood and is very popular
- The Summer Activities Guide will be available on May 2<sup>nd</sup>
- The Aquatic Center opens on May 3<sup>rd</sup>
- Movie Nite in the Park was a great success

**F. NEW BUSINESS:** None

**G. COMMISSIONER COMMENTS:**

G.1 Commissioner Madden advised staff that:

- The QR Fit area at Creekside Park is really dirty. Staff replied that it will be cleaned up.
- She also inquired whether helmets would be provided for adult softball. Staff replied that the USSSA Rules do not require helmets, therefore the City would not supply.

- The weeds are getting really high by her home (Armstrong Way). Staff replied that they will inspect.

G.2 Lind congratulated staff on receiving the Jeff Ellis Award. She also inquired;

- Has the new park on McClarren has been named yet? Staff replied no and that we will compile a list of parks that need naming and get back to the Commission.

G. 3 Chair Myers advised staff that:

- Part of the benches in the concrete section of Creekside are missing. Staff will follow up for replacement.
- The surveillance camera has been removed. Staff replied that the camera is on a rotation calendar that the Police Department determines. Staff will meet with the Police Department for the rotation schedule and locations and get that information back to the Commission.
- She should be here for the May Park and Recreation Commission Meeting.

**H. STAFF COMMENTS:** None

**I. REQUEST FOR FUTURE AGENDA ITEMS:** None

## **ADJOURNMENT**

- ❖ Motion to adjourn meeting at 7:52 p.m.

Motion: Lind

Second: Madden

Ayes: 4 (Myers, Lind, Madden)

Absent: 1 (Hofstadt)

Noes: 0