

REGULAR MEETING
June 26, 2014 at 7 p.m.
Council Chambers
Brentwood, CA 94513

CALL TO ORDER: Chairperson Myers called the meeting to order at 7:02 p.m.

ROLL CALL: Present were: Chairperson Sandra Myers; Vice-Chair, Blythe Lind; and Commissioner Eileen Hofstadt. Commissioner Alyssa Madden was excused absent. Staff members present were: Bruce Mulder, Parks and Recreation Director; Aaron Wanden, Acting Park/Maintenance Manager; Poldina Scherff, Recreation Manager; and Linda Stadlbauer, Administrative Assistant II.

A. PRESENTATION(S): None

PUBLIC COMMENTS: None

B. INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF:

Director Bruce Mulder announced that Paul Eldredge has resigned effective the end of July 2014.

Blythe Lind reported that the Palmilla Development Subcommittee met with the builder. The main park is approved, but the north and south parks still need review. She also attended the Brentwood Senior Citizen's Club meeting and they are doing well under the new executive board.

C. CONSENT CALENDAR:

1. Approve minutes of regular meeting of April 24, 2014.

❖ Consent Calendar Item C1 pulled due to lack of quorum.

2. Approve proclamation for July 2014 is Parks Make Life Better!® Month for City Council meeting on June 24, 2014. (P. Scherff)

❖ Motion: Hofstadt
 Second: Lind
 Ayes: 3 (Myers, Lind, Hofstdt)
 Absent: 1 (Madden)
 Noes: 0

D. SCHEDULED MATTERS:

E. OLD BUSINESS None

F. NEW BUSINESS:

F.1 **ACTION/DISCUSSION ITEM:** Discuss and approve reassignment of assigned days of the Brentwood Skate/BMX Park. (B. Garry)

❖ Motion to approve Scheduled Matters Item F1 per staff recommendation.

Motion: Lind

Second: Hofstadt
Ayes: 3 (Myers, Lind, Hofstadt)
Absent: 1 (Madden)
Noes: 0

G. COMMISSIONER COMMENTS:

G.1 Chair Myers inquired as to:

- the status of Egret Park, to which staff responded that it is under construction now.
- the status of Dolphin Park, to which staff responded that that is an item for the July meeting.
- the status of the open Parks and Recreation Commissioner position, to which staff responded that City Hall is working on that.

H. STAFF COMMENTS:

H.1 Aaron Wanden advised the Commission:

- Parks and Recreation staff is working on the Annual Report and Master Plan.
- The Landscape Maintenance RFP (Request for Proposals) is in process and will open for bid on January 1, 2015.
- Staff is working with the Engineering Department on the Redevelopment Program
- Update on the Measure WW funded Shade Projects
- Harvest Time Festival is July 12 – 13, 2014 at City Park
- The Parks division hired a new staff member – Jason Langlois.

H.2 Bruce Mulder, Director of Parks and Recreation, advised the Commission:

- That the City Budget for the next two years has been approved by City Council.
- In July, the General Plan Update is going to City Council for approval.
- He attended the East Bay Regional Parks District Meeting.

H.3 Poldina Scherff advised the Commission:

- that the Parks and Recreation summer programs are up and running.
- Our Department has begun a new partnership with the Economic Development Department for use of the Community Kitchen in the Community Center. The goal is to bring interest to renting our facilities by reducing the fees through partial funding by the Agricultural Fund.

I. REQUEST FOR FUTURE AGENDA ITEMS:

I.1 Appoint new Palmilla Park subcommittee member.

I.2 Reschedule next meeting to July 31, 2014 – Special Meeting.

ADJOURNMENT

❖ Motion to adjourn meeting at 7:50 p.m.

Motion: Lind
Second: Hofstadt
Ayes: 3 (Myers, Lind, Hofstadt)
Absent: 1 (Madden)
Noes: 0