

**SPECIAL MEETING
July 31, 2014 at 7 p.m.
Council Chambers
Brentwood, CA 94513**

CALL TO ORDER: Chairperson Myers called the meeting to order at 7:03 p.m.

ROLL CALL: Present were: Chairperson Sandra Myers; Vice-Chair, Blythe Lind; and Commissioner Alyssa Madden. Commissioner Eileen Hofstadt was absent. Staff members present were: Steve Salomon, Interim City Manager; Bruce Mulder, Parks and Recreation Director; Aaron Wanden, Acting Park/Maintenance Manager; Poldina Scherff, Recreation Manager; and Linda Stadlbauer, Administrative Assistant II.

A. PRESENTATION(S): None

PUBLIC COMMENTS: Mike Hinchcliff regarding shade structures at Wheatfield Park; Roger Short regarding field availability for Delta Patriots.

B. INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF:

Interim City Manager, Steve Salomon introduced himself to the Commission. Commissioner Madden attended the Youth Commission Meeting that was held in June.

C. CONSENT CALENDAR:

1. Approve minutes of regular meeting of April 24, 2014.
 2. Approve minutes of regular meeting of June 26, 2014.
 3. Accept Recreation Division Quarterly Report and Recreation Manager Project Status Quarterly Report. (P. Scherff)
 4. Accept Parks Division Quarterly Report. (B. Johnson)
 5. Accept Landscape Division Quarterly Report. (B. Margesson)
 6. Accept Maintenance Division Quarterly Report. (M. Azamey)
- ❖ Consent Calendar Item C2 pulled due to lack of quorum.
 - ❖ Motion to approve Items C1, and C3-C6:

Motion: Lind
Second: Madden
Ayes: 3 (Myers, Lind, Madden)
Absent: 1 (Hofstadt)
Noes: 0

D. SCHEDULED MATTERS:

D.1 ACTION ITEM: Discuss and approve 2014 Parks and Recreation Commission Subcommittee assignments (A. Wanden)

- ❖ Motion to approve Scheduled Matters Item D1:

Motion: Lind
Second: Madden
Ayes: 3 (Myers, Lind, Madden)
Absent: 1 (Hofstadt)
Noes: 0

E. OLD BUSINESS: None

F. NEW BUSINESS: None

G. COMMISSIONER COMMENTS:

G.1 Chair Myers inquired as to:

- the status of the open Parks and Recreation Commissioner position, to which staff responded that City Hall management staff is currently working on that.

G.2 Commissioner Madden advised staff:

- there is a tear in the shade structure at Orchard Park, to which staff responded that the crew is aware and repairs are scheduled for later in the season.

H. STAFF COMMENTS:

H.1 Aaron Wanden advised the Commission:

- Updates on parks construction
- Updates on shade projects status
- General Plan binders for Commissioners are available:
 - Provide only a 3-hole binder version for Chair Myers

H.2 Bruce Mulder advised the Commission:

- City Council has approved the General Plan.
- The Harvest Time Festival was a success.
- "National Night Out" is August 5, 2014.

H.3 Poldina Scherff advised the Commission:

- Brentwood Family Aquatic Center is open for recreation swim on the weekends through the end of September, and for weekday lap swim until the end of October.
- Starry Nights Concerts are through August 22nd, which will be the children's concert.

I. REQUEST FOR FUTURE AGENDA ITEMS:

ADJOURNMENT

❖ Motion to adjourn meeting at 7:55 p.m.

Motion: Lind
Second: Madden
Ayes: 3 (Myers, Lind, Madden)
Absent: 1 (Hofstadt)
Noes: 0