

**ARTS COMMISSION
SPECIAL MEETING MINUTES
AUGUST 20, 2014 AT 7:00 P.M.
COUNCIL CHAMBERS
150 CITY PARK WAY
BRENTWOOD, CA 94513**

CALL TO ORDER: Vice Chair Senn called the meeting to order at 7:02 p.m.

ROLL CALL:

Present were Chair Leslie Bemel (arrived at 7:03 pm), Vice Chair Danny Senn and Commissioners Brian Carleton and Pamela Tabel. Commissioner Juan Castillo is excused. Staff members present were Poldina Scherff, Recreation Manager and Elaine McGurk, Administrative Assistant II.

A. PRESENTATIONS - NONE

B. PUBLIC COMMENTS – NONE

INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF

NONE

C. CONSENT CALENDAR

C.1 Approve minutes of regular meeting of July 23, 2014.

❖ Motion to approve the minutes of July 23, 2014.

Motion: Bemel
Second: Tabel
Ayes: 4 (Bemel, Carleton, Senn, Tabel)
Noes: 0
Excused: 1 (Castillo)

D. SCHEDULED MATTERS:

D.1 **DISCUSSION ITEM:** Discuss a budget and finalize a recommendation as to the specific type of art and related theme, quantity and location of the utility boxes. (P. Scherff)

The Commission discussed briefly what budget they would like to see; however, they are requesting more information from staff. Agenda item to be brought back at the next meeting.

D.2 **DISCUSSION ITEM:** Sub-committee report on Public Art Walls policies and procedures in other municipalities. (B. Carleton/P. Tabel)

Commissioners Carleton and Tabel went over their findings relating to Public Arts Walls policies and procedures of other municipalities.

D.3 **DISCUSSION/ACTION ITEM:** Discuss and recommend future workshop to tour the City's public art. (P. Scherff)

The Commission discussed locations for the future workshop to tour the City's public art.

❖ Motion to approve to have a future workshop on October 15, 2014 and locations selected for the tour of City's public art.

Motion: Senn
Second: Tabel
Ayes: 4 (Bemel, Carleton, Senn, Tabel)
Noes: 0
Excused: 1 (Castillo)

E. OLD BUSINESS:

E.1 **INFORMATIONAL UPDATE:** Balfour Road – Brian Keith public art project. (P. Scherff)

Poldina Scherff, Recreation Manager, gave an update on the Balfour Road project.

E.2 **INFORMATIONAL UPDATE:** Arts Commission "Year at a Glance". (L. Bemel)

Chair Bemel presented the "Year at a Glance." She will be presenting this at the City Council meeting on Tuesday, August 26, 2014.

F. NEW BUSINESS:

F.1 **INFORMATIONAL UPDATE:** The Anthology by Local Writers call for submissions for Volume IV of Mt. Diablo's Shadow. (P. Scherff)

Kati Short, Poet Laureate, will be accepting submissions for the Anthology Volume 4. Call for submissions will be going out the next day and the deadline for submissions is September 30, 2014.

F.2 **INFORMATIONAL UPDATE:** Brentwood Community Center Public Art Walls applications for 2015. (P. Scherff)

Poldina Scherff, Recreation Manager, said the applications for the Brentwood Community Center Public Walls will be due on September 19, 2014.

G. COMMISSIONER COMMENTS

NONE

H. STAFF COMMENTS

Poldina Scherff, Recreation Manager:

- Summer Concert: Last concert Friday, August 23, 2014. This concert is a youth focused evening with a ventriloquist and performers that will sing about the alphabet and letters.

I. REQUEST FOR FUTURE AGENDA ITEMS

I. COMMISSION REQUESTED ITEM(S)

- Public Art Wall Policy

II. NEW REQUEST(S)

- Select an Arts Commissioner to host the next art wall reception.

J. Adjournment

Meeting was adjourned at 8:18 pm.