

SPECIAL MEETING
August 28, 2014 at 7 p.m.
Sungold Park
Brentwood, CA 94513

CALL TO ORDER: Chairperson Myers called the meeting to order at 7:00 p.m.

ROLL CALL: Present were: Chairperson Sandra Myers; Vice-Chair, Blythe Lind; and Commissioner Alyssa Madden. Staff members present were: Bruce Mulder, Parks and Recreation Director; Poldina Scherff, Recreation Manager; and Linda Stadlbauer, Administrative Assistant II.

A. PRESENTATION(S): None

PUBLIC COMMENTS: None

B. INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF:

Poldina Scherff attended the District III Membership Gathering, and presented the City of Brentwood's QR Fit program. Blythe Lind attended the Senior Club Meeting. Sandra Myers attended baseball tryouts at Sunset Park.

C. CONSENT CALENDAR:

1. Approve minutes of regular meeting of June 26, 2014.
2. Approve minutes of regular meeting of July 31, 2014.
3. Accept Yearly Maintenance Calendar for 2014/15. (S. Barry/B. Johnson)

❖ Motion to approve Items C1 – C-3:

Motion: Madden
Second: Lind
Ayes: 3 (Myers, Lind, Madden)
Noes: 0

D. SCHEDULED MATTERS: None

E. OLD BUSINESS:

E.1 ACTION ITEM: Discuss and approve 2014 Parks and Recreation Commission Subcommittee assignments. (P. Scherff)

❖ Motion to approve Item E1 as discussed:

Motion: Lind
Second: Madden
Ayes: 3 (Myers, Lind, Madden)
Noes: 0

F. NEW BUSINESS: None

G. COMMISSIONER COMMENTS:

G.1 Commissioner Madden advised staff:

- The new City website has hyperlinks that do not lead to information. Staff responded that it is a work in progress.

H. STAFF COMMENTS:

H.1 Bruce Mulder advised the Commission:

- City Council wants to retrofit Blue Goose Park's water feature, Park and Recreation staff will be working on the logistics.
- A lot of parks are being changed to recycled water; see purple signs.
- Park and Recreation Commission vacancies will be posted on the website soon.
- The new City Manager should be in place by the end of the year.
- Construction is picking up, staff is very busy.
- The Gateway Program (in partnership with Liberty High School) has been approved for two interns to start with the Parks and Recreation Department.
- Staff is working on the Request for Proposals (RFP) for landscaping and the Parks, Trails and Recreation Master Plan Annual Report for Fiscal Year 2013/14.
- Temporary Use Permit procedure is being discussed for inclusion of the Parks and Recreation Department in the process.
- Library Foundation funding is progressing.

H.2 Poldina Scherff advised the Commission:

- The Parks and Recreation Department has hired a paid intern, Abigail Rios, who will be working with us on various projects until the end of the year.

I. REQUEST FOR FUTURE AGENDA ITEMS:

I.1 Park Improvement List (based on age of park)

ADJOURNMENT

- ❖ Motion to adjourn meeting at 7:50 p.m.

Motion: Lind

Second: Madden

Ayes: 3 (Myers, Lind, Madden)

Noes: 0