

**REGULAR MEETING
October 30, 2014 at 7 p.m.
Council Chambers
Brentwood, CA 94513**

CALL TO ORDER: Chairperson Myers called the meeting to order at 7:00 p.m.

ROLL CALL: Present were: Chairperson Sandra Myers; Vice-Chair, Blythe Lind; and Commissioner Alyssa Madden. Staff members present were: Aaron Wanden, Parks/Maintenance Manager; Poldina Scherff, Recreation Manager; Tammy Homan, Management Analyst; and Linda Stadlbauer, Administrative Assistant II.

A. PRESENTATION(S): None

PUBLIC COMMENTS: None

B. INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF:

Blythe Lind attended two of the Field Draft Meetings. Alyssa Madden attended a Youth Commission Meeting.

C. CONSENT CALENDAR:

C.1 Approve minutes of regular meeting of August 28, 2014.

C.2 Accept Recreation Division Quarterly Report and Recreation Manager Project Status Quarterly Report. (P. Scherff)

C.3 Accept Parks Division Quarterly Report. (B. Johnson)

C.4 Accept Landscape Division Quarterly Report. (B. Margesson)

❖ Motion to approve Items C1 – C4:

Motion: Lind
Second: Madden
Ayes: 3 (Myers, Lind, Madden)
Noes: 0

D. SCHEDULED MATTERS:

D.1 **ACTION ITEM:** Approve Parks, Trails and Recreation Master Plan Annual Report for Fiscal Year 2013/14 and recommend moving this item forward to City Council for acceptance. (T. Homan)

❖ Motion to approve Scheduled Matters Item D1.

Motion: Lind
Second: Madden
Ayes: 3 (Myers, Lind, Madden)
Noes: 0

E. OLD BUSINESS:

E.1 Aaron Wanden updated the Commission on the timeline for the water system reconfiguration and the parking lot expansion for Blue Goose Park.

F. NEW BUSINESS:

F.1 Chair Myers would like to The City of Brentwood initiate a multi-City agency/Commission a Meet-and-Greet Dinner.

G. COMMISSIONER COMMENTS:

G.1 Commissioner Lind advised staff:

- The Movie in the Park and Scarecrows in the Park were a great success.

G.2 Commissioner Madden advised staff:

- She attended a Field Draft Meeting as a user group.
- Thank you for the new City website updated hyperlinks.
- There is a broken bench piece at the Creek Road connector.

G.3 Chair Myers inquired from staff:

- If we could revive the Parks and Trails Map?

H. STAFF COMMENTS:

H.1 Aaron Wanden advised the Commission:

- The Landscape Maintenance Request for Proposals response was good.
- Dolphin Park design was revised per subcommittee recommendations and will be ready for the Park and Recreation Commission Meeting in November.

H.2 Poldina Scherff advised the Commission:

- Six Park and Recreation Commission applications were received. Interviews will be in November.
- The open application for the City Manager position is now closed. Interviews will be in November.
- Abby Rios, our Parks and Recreation Intern, was introduced to the Commission.
- The Tree Lighting Ceremony is December 5th at 6 p.m.
- The winter Movie in the Park is "The Santa Clause" and will be on Friday, December 12th at 7 p.m.
- The Field Draft meetings were successful.
- We are accepting registrations for Youth Basketball.

H.3 Linda Stadlbauer advised the Commission:

- Hospice Tree of Lights Ceremony is on Sunday, November 9, 2014 at 5pm.
- Veterans Day Celebration is at Veterans Park on Tuesday, November 11, 2014 at 10:30a.m.

I. REQUEST FOR FUTURE AGENDA ITEMS:

I.1 Chair Myers would like to The City of Brentwood initiate a multi-City agency/Commission a Meet-and-Greet Dinner

ADJOURNMENT

- ❖ Motion to adjourn meeting at 7:28 p.m.

Motion: Myers

Second: Lind

Ayes: 3 (Myers, Lind, Madden)

Noes: 0