

**ARTS COMMISSION  
REGULAR MEETING MINUTES  
June 17, 2015 AT 7:00 P.M.  
COUNCIL CHAMBERS  
150 CITY PARK WAY  
BRENTWOOD, CA 94513**

**CALL TO ORDER:** Chair Senn called the meeting to order at 7:00 p.m.

**ROLL CALL:**

Present were Chair Danny Senn, Vice-Chair Brian Carleton and Commissioners Leslie Bemel and Pamela Tabel. Commissioner Juan Castillo was excused. Staff members present were Poldina Scherff, Recreation Manager and Elaine McGurk, Administrative Assistant II.

**A. PRESENTATIONS - NONE**

**B. PUBLIC COMMENTS - NONE**

**INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF**

- Vice Chair Carleton attended a painter picnic with the Brentwood Yacht Club.
- Commissioner Senn said the Pacific Coast Farmers Market allows local artists to meet up every 2<sup>nd</sup> Saturday of the Month.

**C. CONSENT CALENDAR**

C.1 Approve minutes of regular meeting of April 15, 2015.

❖ Motion to approve minutes of regular meeting of April 15, 2015

Motion: Bemel  
Second: Carleton  
Ayes: 3 (Bemel, Carleton, Senn)  
Noes: 0  
Absent: 1 (Tabel)  
Excused: 1 (Castillo)

**D. SCHEDULED MATTERS**

**D.1 ACTION ITEM:** Select artists for the Utility Box Mural Project and finalize a recommendation to forward to City Council for approval. (P. Scherff)

The Commission reviewed the submittals during the workshop at 6 pm.

❖ Motion to approve artists for the Utility Box Mural Project for areas A, B, C, D, E, F, G, I, and K with the condition that Stephanie Gomez will re-submit her final rendition of the art work for area C and finalize a recommendation to forward to City Council for approval.

Motion: Senn  
Second: Bemel  
Ayes: 4 (Bemel, Carleton, Senn, Tabel)  
Noes: 0  
Excused: 1 (Castillo)

**D.2 ACTION ITEM:** Finalize a recommendation to forward to City Council for the proposed public art project located on the hill area to the west of the Highway 4 Bypass. (P. Scherff)

❖ Motion to approve a recommendation to forward to City Council for the proposed public art project located on the hill area to the west of the Highway 4 Bypass

Motion: Senn  
Second: Bemel  
Ayes: 4 (Bemel, Carleton, Senn, Tabel)  
Noes: 0  
Excused: 1 (Castillo)

**E. OLD BUSINESS:**

E.1 **INFORMATIONAL UPDATE:** Third quarter Brentwood Community Center Public Art Walls reception. (P. Scherff)

The third quarter Brentwood Community Center Public Art Walls reception to be held on Friday, July 17 from 6-7 prior to the concert in the park.

E.2 **DISCUSSION ITEM:** Sub-committee discussion on draft updated Public Art Walls policies and procedures. (B. Carleton)

Brian & Pamela led the discussion relating to the updated draft Public Walls policies and procedures. Item will be brought back at the next meeting for further discussion.

**F. NEW BUSINESS:**

F.1 **DISCUSSION ITEM:** Discuss the Call for Entry (CaFE) service. (P. Scherff)

The Commission spoke about using more general language for a web-based service for a call for artist, but not limited to CaFE.

F.2 **DISCUSSION ITEM:** Year at a Glance. (P. Scherff)

The Commission discussed some updates to be completed for the 2014-2015 Year at a Glance.

**G. COMMISSIONER COMMENTS: NONE**

**H. STAFF COMMENTS**

Poldina Scherff, Recreation Manger, gave the following update:

- Commissioner Juan Castillo has resigned and will be moving out of the area.
- Concert in the Park series started on June 12.
- Special Event process is now under the Parks & Recreation Department.

**I. REQUEST FOR FUTURE AGENDA ITEMS**

I. COMMISSION REQUESTED ITEM(S)

- NONE

II. NEW REQUEST(S)

- NONE

**J. ADJOURNMENT**

Meeting was adjourned at 8:16 p.m.

❖ Motion to adjourn meeting.

Motion: Bemel

Second: Tabel

Ayes: 4 (Bemel, Carleton, Senn, Tabel)

Noes: 0

Excused: 1 (Castillo)