

**ARTS COMMISSION  
REGULAR MEETING MINUTES  
July 15, 2015 AT 7:00 P.M.  
COUNCIL CHAMBERS  
150 CITY PARK WAY  
BRENTWOOD, CA 94513**

**CALL TO ORDER:** Chair Senn called the meeting to order at 7:00 p.m.

**ROLL CALL:**

Present were Chair Danny Senn, Vice-Chair Brian Carleton and Commissioners Leslie Bemel and Pamela Tabel. Staff members present were Bruce Mulder, Director of Parks & Recreation, Poldina Scherff, Recreation Manager and Elaine McGurk, Administrative Assistant II.

**A. PRESENTATIONS**

Kati Short, Poet Laureate, informed the Commission that will be working on "In Mt. Diablo's Shadow Vol. #5." She says they have left over money from previous volumes to fund volume V. Kati Short will submit the necessary paperwork to Poldina Scherff to start the process for gathering submissions.

**B. PUBLIC COMMENTS – NONE**

**INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF**

Vice Chair Carleton mentioned that the East County Open Studio set aside \$400 for the Library Fund.

**C. CONSENT CALENDAR**

C.1 Approve minutes of regular meeting of June 17, 2015.

❖ Motion to approve minutes of regular meeting of June 17, 2015

Motion: Bemel  
Second: Tabel  
Ayes: 4  
Noes: 0

**D. SCHEDULED MATTERS**

**D.1 ACTION ITEM:** Reconsider the proposed public art project located on the hill area to the west of Highway 4 Bypass. (P. Scherff)

Bruce Mulder, Director of Parks & Recreation, updated the Commission from his meeting with City staff regarding the proposed public art project site on the hill area west of Highway 4 Bypass.

❖ Motion to approve the postponement of the proposed public art project located on the hill area to the west of Highway 4 Bypass to a later time and moving this item down the priority list.

Motion: Senn  
Second: Tabel  
Ayes: 4 (Bemel, Carleton, Senn, Tabel)  
Noes: 0

**D.2 ACTION ITEM:** Approve the color rendition of the submittal for Utility Box C for O'Hara Avenue and Sand Creek Road to forward to City Council for final approval. (P. Scherff)

The Commission reviewed the color rendition of the submittal for Utility Box C.

❖ Motion to approve the color rendition of the submittal for Utility Box C for O'Hara Avenue and Sand Creek Road to forward to City Council for final approval.

Motion: Senn  
Second: Tabel  
Ayes: 4 (Bemel, Carleton, Senn, Tabel)  
Noes: 0

**D.3 ACTION ITEM:** Approve the Arts Commission's "Year at a Glance" annual report and select a spokesperson to present the report to City Council. (P. Scherff)

The Commission reviewed a PowerPoint presentation for "Year at a Glance."

❖ Motion to approve the Arts Commission's "Year at a Glance" annual report and Commissioner Bemel to present the report to City Council.

Motion: Seen  
Second: Tabel  
Ayes: 4 (Bemel, Carleton, Senn, Tabel)  
Noes: 0

**D.4 DISCUSSION ITEM:** Sub-committee continued discussion on draft revised Public Art Walls policies and procedures. (B. Carleton)

The Commission discussed the draft revised Public Art Walls policies and procedures. Item will be brought back at a future meeting for further discussion and review.

**E. OLD BUSINESS: NONE**

**F. NEW BUSINESS: NONE**

**G. COMMISSIONER COMMENTS:**

Vice Chair Carleton informed the Commission that Susan Wallace suggested having a piano in the park.

**H. STAFF COMMENTS**

Poldina Scherff, Recreation Manger, gave the following update:

- a. Art Wall Reception will take place from 6 pm – 7 pm on July 27 prior to the Concert in the Park.

**I. REQUEST FOR FUTURE AGENDA ITEMS**

I. COMMISSION REQUESTED ITEM(S)

- NONE

II. NEW REQUEST(S)

- NONE

**J. ADJOURNMENT**

Meeting was adjourned at 7:56 p.m.

❖ Motion to adjourn meeting.

Motion: Senn

Second: Tabel

Ayes: 4 (Bemel, Carleton, Senn, Tabel)

Noes: 0