



**CITY OF BRENTWOOD
BRENTWOOD ADVISORY NEIGHBORHOOD COMMITTEE
REGULAR MEETING MINUTES
WEDNESDAY, 6:00 P.M.
OCTOBER 14, 2015
BRENTWOOD COMMUNITY CENTER
35 OAK STREET**

CALL TO ORDER & ROLL CALL – Chair Klement called the meeting to order at 6:00 p.m.

Roll Call

Present: Klement, Nunez, Palestro, Pearl, Smith, C. Staton, J. Staton, Keady, Scherff, Clare

Absent: Sahnun, Gary

A. PRESENTATION: None

PUBLIC COMMENTS - None

INFORMATIONAL REPORTS FROM COMMITTEE MEMBERS, SUBCOMMITTEES AND LIAISONS

Councilmember Clare reported that the City's two-day strategic meeting went well and final approval on the library expansion will be soon. Member Smith reported no fire board issues. Member C. Staton noted that a gaming facility will be discussed at a future Planning Commission meeting. Staff Liaison Keady reported that the interview process for dispatch center staff is underway.

B. CONSENT CALENDAR All matters listed on the consent calendar are considered routine in nature and will be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

B.1 Approve regular meeting minutes of September 9, 2015

Motion to approve the Consent Calendar

Moved by Palestro, seconded by Pearl

Vote: Motion carried 7-0-0-1

Yes: Nunez, Palestro, Pearl, Smith, C. Staton, J. Staton, Klement

No: 0

Abstain: 0

Absent: Sahnun

C. OLD BUSINESS

C.1 UPDATE: Update on potential BANC involvement regarding new special events that may be created in 2016. (Palestro)

Member Palestro contacted Ms. Carol Prell of Contra Costa Blue Star Moms regarding possibility of having a July 4th parade. A meeting with Ms. Prell will be scheduled for early next year. The committee noted that they could not do this event without assistance from other non-profits and the City.

C.2 REVIEW: Review upcoming Home of the Season selection for the month of October. (Pearl)

Member Pearl reported that she along with Member Palestro picked out the home of the season for October. The presentation to the homeowners will be done following the meeting.

C.3 REVIEW: Review participation in the Brentwood Chamber of Commerce's Hometown Halloween event on Saturday, October 24, 2015. (Scherff)

Committee members need 3,000 Christmas Tree Lighting flyers to hand out at Hometown Halloween. Committee members are ready to staff the booth. City Staff purchased the candy for the event and is still waiting for the booth space assignment.

C.4 **DISCUSSION:** Update from committee members planning the annual Christmas Tree Lighting Ceremony. (Staton)

Member C. Staton reported that the subcommittee is requesting that event be held outside and the committee agreed. Chair Klement to ask fire chief to play Santa Claus. More discussion will take place at next month's meeting.

D. NEW BUSINESS

D.1 **DISCUSSION:** Discuss strategies for recruiting volunteers for special events. (Nunez)

Vice Chair Nunez requests that we put an ad in the Brentwood Press for the Christmas Tree Lighting event.

D.2 **ACTION:** Approve November 4, 2015 as the new meeting date for the regular November BANC meeting due to the Veteran's Day holiday and City closure on November 11, 2015. (Scherff)

Chair Klement asked the committee to approve and change the meeting date due to Veteran's Day holiday being on the same day as the regularly scheduled meeting.

Motion to approve date change.

Moved by Nunez, seconded by Pearl

Vote: Motion carried 7-0-0-1

Yes: Klement, Nunez, Palestro, Pearl, Smith, C. Staton, J. Staton

No: 0

Abstain: 0

Absent: Sahnna

E. REQUEST FOR FUTURE AGENDA ITEMS

- Hometown Halloween
- Home of the Season
- Christmas Tree Lighting Ceremony

ADJOURNMENT (7:12 p.m.)

Motion to adjourn the meeting.

Moved by C. Staton, seconded by Nunez

Vote: Motion carried 7-0-0-1

Yes: Nunez, Palestro, Pearl, Smith, C. Staton, J. Staton, Klement

No: 0

Abstain: 0

Absent: Sahnna

Respectively submitted,

Cathy Palestro
Secretary