



**CITY OF BRENTWOOD  
BRENTWOOD ADVISORY NEIGHBORHOOD COMMITTEE  
SPECIAL MEETING MINUTES  
WEDNESDAY, 6:00 P.M.  
NOVEMBER 4, 2015  
BRENTWOOD COMMUNITY CENTER  
35 OAK STREET**

**CALL TO ORDER & ROLL CALL** – Chair Klement called the meeting to order at 6:00 p.m.

Roll Call

Present: Klement, Garrison, Palestro, Pearl, Sahnun, Smith, C. Staton, Gary, Scherff, Clare

Absent: Nunez, Staton, J., Keady

**A. PRESENTATION:** None

**PUBLIC COMMENTS** - None

**INFORMATIONAL REPORTS FROM COMMITTEE MEMBERS, SUBCOMMITTEES AND LIAISONS**

Council Member Clare reported that the library is moving forward and funded. The Police Department's dispatch center is moving along. In addition, he thanked the BANC members for being at the Hometown Halloween event. Member Smith reported that the Library Foundation will develop plans to get major contributors. He also reported on the Fire Board and that City is continuing to convene with a task force. Member C. Staton reported on Signature Homes, the Wood Haven project.

**B. CONSENT CALENDAR** All matters listed on the consent calendar are considered routine in nature and will be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

**B.1 Approve regular meeting minutes of October 14, 2015**

Motion to approve the Consent Calendar  
Moved by Palestro, seconded by Pearl

Vote: Motion carried 7-0-0-2

Yes: Garrison, Palestro, Pearl, Smith, C. Staton, Sahnun, Klement

No: 0

Abstain: 0

Absent: Nunez, J. Staton

**C. OLD BUSINESS**

**C.1 REVIEW:** Review participation in the Brentwood Chamber of Commerce's Hometown Halloween event on Saturday, October 24, 2015. (Klement)

Event was a great success. BANC had a new location this year at the event. Member Smith suggested we distribute Christmas Tree Lighting flyers at the Walkabout event and the Christmas Parade on November 21.

**C.2 DISCUSSION:** Update from committee members planning the annual Christmas Tree Lighting Ceremony. (C. Staton)

Member C. Staton reported that the sub-committee met and decided it would be great to have this event outside and to review with the committee the logistics. It was decided that we meet on Thursday, December 3<sup>rd</sup> at 3 p.m. to decorate the area for Santa, and to meet on Friday, December 4<sup>th</sup> tentatively at 9 a.m. for all members to get prepare for the event.

**C.3 REVIEW:** Review selection process for the December Home of the Season award. (Scherff)

City Staff Liaison Keady will present criteria for choosing holiday Home of the Season. BANC members will submit nominations from November 27<sup>th</sup> through December 3<sup>rd</sup>. BANC members will then tour homes on December 15<sup>th</sup> and select the winner. The presentation to the winning homeowner will be on December 16<sup>th</sup>.

**D. NEW BUSINESS**

**E. REQUEST FOR FUTURE AGENDA ITEMS**

- Home of the Season
- Christmas Tree Lighting Ceremony
- January BANC meeting
- Election January/February

**ADJOURNMENT (7:18 p.m.)**

Motion to adjourn the meeting.

Moved by Garrison, seconded by C. Staton

Vote: Motion carried 7-0-0-2

Yes: Sahnun, Palestro, Pearl, Smith, C. Staton, Klement, Garrison

No: 0

Abstain: 0

Absent: Nunez, J. Staton

Respectively submitted,

Cathy Palestro  
Secretary