

REGULAR MEETING
January 28, 2016 at 7 p.m.
Council Chambers
Brentwood, CA 94513

CALL TO ORDER: Chairperson Lind called the meeting to order at 7:00 p.m.

ROLL CALL: Present were: Chair Blythe Lind, and Commissioners Richard Griek, Kevin Horan and Kim Chu. Sandra Myers arrived at 7:06 p.m. Staff members present were: Bruce Mulder, Director; Aaron Wanden, Park/Maintenance Manager; Poldina Scherff, Recreation Manager; and Linda Stadlbauer, Administrative Assistant II.

A. PRESENTATION(S): Mayor Bob Taylor swore in new Commissioners Kevin Horan and Kim Chu and presented Chair Blythe Lind with her Award of Appreciation.

PUBLIC COMMENTS: None

B. INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF:

- Commissioner Griek attended the Brentwood Senior Club meeting.

C. CONSENT CALENDAR:

- C.1 Approve minutes of Special Meeting of December 15, 2015.
- C.2 Accept Recreation Division Quarterly Report and Recreation Manager Project Status Quarterly Report. (P. Scherff)
- C.3 Accept Parks Division Quarterly Report. (B. Johnson)
- C.4 Accept Landscape Division Quarterly Report. (J. Coll)
- C.5 Accept Maintenance Division Quarterly Report. (M. Azamey)

- ❖ Motion to approve Consent Calendar Items C.2- C.5

Motion: Griek
Second: Horan
Ayes: 5
Noes: 0

- ❖ Motion to approve Consent Calendar Items C.1

Motion: Griek
Second: Myers
Ayes: 3 (Lind, Myers, Griek)
Noes: 0
Abstain: 2 (Horan, Chu)

D. SCHEDULED MATTERS:

- D.1 **ACTION ITEM:** Election of Officers. (A. Wanden)
Commissioner Griek nominated Sandy Myers as Chair.
Commissioner Myers nominated Richard Griek as Vice-Chair.

- ❖ Motion to approve Sandy Myers as Chair and Richard Griek as Vice-Chair.

Motion: Griek
Second: Myers

Ayes: 5
Noes: 0

D.2 **ACTION ITEM:** Approve the 2016 Park and Recreation Commission Meeting Calendar.
(A. Wanden)

❖ Motion to approve Scheduled Matters Item D2.

Motion: Myers
Second: Griek
Ayes: 5
Noes: 0

D.3 **ACTION ITEM:** Approve the revised Starry Nights in Brentwood Summer Concert Series policies and procedures. (P. Scherff)

❖ Motion to approve the revised Starry Nights in Brentwood Summer Concert Series policies and procedures with the addition of “generally” to Item 5.4; Applications are “generally” accepted from the regional area of northern and central California and appropriate for the size and scope of our venue.

Motion: Griek
Second: Horan
Ayes: 5
Noes: 0

D.4 **INFORMATION ITEM:** Aaron Wanden updated the Commissioners on the role of the Park and Recreation Commission in the Park Development process.

E. COMMISSIONER COMMENTS:

E.1 Commissioner Myers would like to see the Capital Improvement Program Parks dedication fees update.

F. STAFF COMMENTS:

F.1 Bruce Mulder will be contacting the Commissioners to meet with him for one-on-one meetings.

F.2 Aaron Wanden advised the Commission:

- Miracle Playsystems, a playground equipment supplier, will be coming to the March Commission meeting to present their product line.
- The playground replacements in Palomino and Appaloosa Parks will be started in March.
- The Parks and Recreation Department will be hiring a Parks Maintenance Worker I soon.
- Tammy Homan is in the process of submitting our Measure WW Funds application:
 - Sunset Trail connector between Marsh Creek Trail and Sunset Road
 - Shade for Apple Hill bocce courts and the two dog parks
 - Lighting for tennis and basketball courts at Apple Hill Park and at Creekside tennis courts.

F.3 Poldina Scherff advised the Commission:

- The Parks and Recreation Department is implementing a new registration software, Perfect Mind, and plans on a soft opening in mid-February.
- PeeWee Baseball and Girls Fastpitch registrations are very busy.
- Lapswim started on February 1st at the Brentwood Family Aquatic Center.
- Youth in Government is gearing up for a busy year.
- Part-time staff hiring is in full swing.

G. REQUEST FOR FUTURE AGENDA ITEMS:

G.1 Chair Lind would like for staff to schedule time with City Council, staff and the Park and Recreation Commission to discuss the mutual roles each entity plays in the future of the City.

ADJOURNMENT

❖ Motion to adjourn meeting at 8:21 p.m.

Motion: Griek
Second: Myers
Ayes: 5
Noes: 0

Respectfully submitted,

Linda Stadlbauer
Administrative Assistant II