

**ARTS COMMISSION  
REGULAR MEETING MINUTES  
FEBRUARY 17, 2016 AT 7:00 P.M.  
COUNCIL CHAMBERS  
150 CITY PARK WAY  
BRENTWOOD, CA 94513**

**CALL TO ORDER:** Chair Carleton called the meeting to order at 7:00 p.m.

**ROLL CALL:**

Present were Chair Brian Carlton, and Commissioners Leslie Bemel, Cindy Lee, Rosalinda Grejsen, and Pamela Tabel. Staff members present were Poldina Scherff, Recreation Manager and Elaine McGurk, Administrative Assistant II.

**A. PRESENTATIONS -**

A.1. Council Member Gene Clare swore in new Commissioner Cindy Lee.

A.2 City Poet Laureate Kati Short

Kati Short, Poe Laureate presented the Commissioners with "In Mt. Diablo Shadows Volume V". She also read a poem from the book.

**B. PUBLIC COMMENTS - NONE**

**INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF**

Commissioner Grejsen:

- a. Attended a reception at Delta Gallery featuring photography with a focus in Brentwood. There were many new works from local artists.
- b. Attended a student art show at Los Medanos College representing the Art Guild of the Delta. The Art Guild of the Delta awarded a total of \$1500 to students in four different categories.

Commissioner Tabel:

- a. The Art Guild of the Delta will have a new show at Los Medanos College in March.

**C. CONSENT CALENDAR**

C.1 Approve the minutes of regular meeting of November 18, 2015.

❖ Motion to approve minutes of the regular meeting of November 18, 2015.

Motion: Tabel

Second: Carleton

Ayes: 3

Noes: 0

Excused: 1 (Senn)

C.2. Approve the minutes of regular meeting of January 20, 2016.

❖ Motion to approve minutes of the regular meeting of January 20, 2016.

Motion: Grejsen  
Second: Tabel  
Ayes: 3 (Carleton, Grejsen, Tabel)  
Noes: 0  
Absent: 2 (Bemel, Lee)

#### D. SCHEDULED MATTERS

D.1 **DISCUSSION/ACTION:** Discuss and recommend the priority list of City public art locations. (P. Scherff)

The Commission discussed the priority list and decided how to incorporate two proposed areas that include the “City Wide Gateway” and Banner program.

During the last meeting City Administration (Kwame & Peggy) presented the Commission with two new proposed areas: “City Wide Gateway” and Banner program.

❖ Motion to approve and recommend the priority list of City public art locations to City Council with the following: 1) Eleven Utility Boxes 2) Banner Program 3) Gateway/Sandcreek Road median and the rest is renumbered accordingly. The original #2 is replaced.

Motion: Tabel  
Second: Grejsen  
Ayes: 5  
Noes: 0

#### E. OLD BUSINESS:

E.1 **INFORMATIONAL UPDATE:** PADA Sunset Park Athletic Complex public art project. (P. Scherff)

Poldina Scherff, Recreation Manager, gave an update on PADA Sunset Park Athletic Complex Public art project.

E.2 **INFORMATIONAL UPDATE:** Brentwood Public Art Walls show for March 2016. (P. Scherff)

Poldina Scherff, Recreation Manager, mentioned that a tentative small reception for the artists will be held on Thursday, March 10 from 6:30 pm – 7 pm.

**F. NEW BUSINESS:**

F.1 **ACTION ITEM:** Election of Vice Chair. (P. Scherff)

The Commission discussed and selected a Vice Chair.

Commissioner Bemel nominated Commissioner Tabel and she accepted.

❖ Motion to approve Pamela Tabel as Vice Chair for 2016.

Motion: Bemel  
Second: Grejsen  
Ayes: 5  
Noes: 0

**G. COMMISSIONER COMMENTS:**

Chair Carleton informed the new Commissioners that should they ever have any new ideas, please bring them before the Commission for discussion.

Commissioner Tabel: Inquired about whether there is room in the by-laws to include other art venues, art education to the community or an outreach program relating to art as suggested by Commission Grejsen. Chair Carleton added maybe it can also include an Artist of the Year or a scholarship program.

Commissioner Grejsen: Asked about the guidelines and how they have been developed. She sees them changing in the future with the growth of the City and the public will start to inquire about an Art Center.

Commissioner Bemel: Asked about what are the next steps for the Utility Boxes project. Poldina Scherff said the Commission will need to discuss what the vision and budget will be and bring before the City Council for approval. Once approved, staff will do a call for artists. Poldina Scherff also said the Banner Program document will come back for the Arts Commission review as they move forward.

**H. STAFF COMMENTS**

- NONE

**I. REQUEST FOR FUTURE AGENDA ITEMS**

I. COMMISSION REQUESTED ITEM(S)

- Working Calendar for Arts Commission and projects. (P. Scherff)

II. NEW REQUEST(S)

- NONE

**J. ADJOURNMENT**

Meeting was adjourned at 8:00 p.m.

❖ Motion to adjourn meeting.

Motion: Bemel  
Second: Tabel  
Ayes: 5  
Noes: 0