

**ARTS COMMISSION  
REGULAR MEETING MINUTES  
MARCH 16, 2016 AT 7:00 P.M.  
COUNCIL CHAMBERS  
150 CITY PARK WAY  
BRENTWOOD, CA 94513**

**CALL TO ORDER:** Chair Carleton called the meeting to order at 7:00 p.m.

**ROLL CALL:**

Present were Chair Brian Carlton, Vice Chair Tabel and Commissioners Leslie Bemel, Rosalinda Grejsen. Commissioner Cindy Lee arrived at 7:03 pm. Staff members present were Poldina Scherff, Recreation Manager and Elaine McGurk, Administrative Assistant II.

**A. PRESENTATIONS - NONE**

**B. PUBLIC COMMENTS - NONE**

**INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS AND STAFF**

Commission Grejsen:

Attended a Leadership meeting of Art in Contra Costa County in Martinez. Their website is [www.AC5.org](http://www.AC5.org). She also attended the Art Guild of the Delta art reception at Los Medanos College.

**C. CONSENT CALENDAR**

C.1 Approve the minutes of regular meeting of February 17, 2016.

❖ Motion to approve minutes of the regular meeting of February 17, 2016.

Motion: Tabel  
Second: Bemel  
Ayes: 5  
Noes: 0

**D. SCHEDULED MATTERS**

D.1 **INFORMATIONAL UPDATE:** Preparing for the presentation to City Council of the priority list of City public art locations. (P. Scherff)

Poldina Scherff, Recreation Manager, went over the PowerPoint presentation of the priority list of City Public art locations with the Commission.

**E. OLD BUSINESS:**

E.1 **INFORMATIONAL UPDATE:** PADA Sunset Park Athletic Complex public art project. (P. Scherff)

Poldina Scherff, Recreation Manager, gave an update on the PADA Sunset Park Athletic Complex public art project with the Commission.

E.2 **VERBAL UPDATE:** Brentwood Public Art Walls March 10, 2016 reception.  
(C. Lee)

Commissioner Cindy Lee reported back that about 3 Artists showed up with their family and about 15-20 attendees were there.

**F. NEW BUSINESS:**

F.1 **INFORMATIONAL UPDATE:** Brentwood Public Art Walls show for April 2016.

(P. Scherff)

Poldina Scherff, Recreation Manager, said the Brentwood Union School District will have the student art exhibit on April 8 – May 6 with over 150 pieces. They plan to have a reception on April 11 from 6 – 7:30 pm.

F.2 **DISCUSSION/ACTION ITEM:** Approve recommendation to City Council for the re-appointment of Poet Laureate, Kati Short for the term July 1, 2016 – June 30, 2018.

(P. Scherff)

The Commission discussed the re-appointment of Poet Laureate, Kati Short for the term July 1, 2016 – June 30, 2018.

❖ Motion to Approve recommendation to City Council for the re-appointment of Poet Laureate, Kati Short for the term July 1, 2016 – June 30, 2018.

Motion: Tabel  
Second: Grejsen  
Ayes: 5  
Noes: 0

**G. COMMISSIONER COMMENTS:**

Vice Chair Tabel:

- a. Inquired about Ad Hoc Group and if any submissions for different a type of show has been requested.
- b. Asked if there is room to work on outreach program or project. This will be added to Request for Future Agenda Items.

**H. STAFF COMMENTS**

- Poldina Scherff, Recreation Manager, informed the Commission that she and Bruce Mulder, Director of Parks & Recreation will have a preliminary meeting with Trilogy development to talk about Public Art in the area they are developing. They can either put money into the Public Art Fund or have an artist do the installation.

**I. REQUEST FOR FUTURE AGENDA ITEMS**

I. COMMISSION REQUESTED ITEM(S)

- Outreach Program (Vice Chair Tabel)

II. NEW REQUEST(S)

- NONE

**J. ADJOURNMENT**

Meeting was adjourned at 8:00 p.m.

❖ Motion to adjourn meeting.

Motion: Bemel

Second: Tabel

Ayes: 5

Noes: 0