



**TO:** Softball Managers  
**FROM:** City of Brentwood Parks and Recreation Department  
**SUBJECT:** 2017 Spring Slow-Pitch Softball League Packets

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**ALL DIVISIONS ARE FILLED ON A FIRST COME, FIRST SERVED BASIS AND MAY FILL PRIOR TO THE REGISTRATION DEADLINE. SPACE IS LIMITED.**

FEE AND ROSTER DEADLINE:

Rosters are due no later than Friday, **February 24, 2017 by 5PM** to the Recreation office (35 Oak Street). Office hours are Monday through Friday, 8AM-5PM. Late rosters will be wait-listed, there are no exceptions. Incomplete rosters and insufficient payment of fees **will not** be accepted for registration. For rosters to be accepted you **must** have a minimum of 10 players on the roster with their signatures. Payments are only accepted in cash, one lump check, or Visa/MasterCard/Discover. ROSTER ADDITIONS: All additions to the roster **must** be made at the Recreation office including any non-resident fees, if applicable. Rosters will no longer be made available at the field.

MANAGERS' MEETING:

Manager's meeting will be held on Wednesday March 1, 2017 at 6PM at the Brentwood Community Center (35 Oak Street), first floor in Multi-Purpose room B.

FEES:

**Team registration fee is \$750 plus \$12.75 per player non-resident fee.**

LEAGUE/GAME DAY: All league play will begin the week of March 6, 2017.

Recreation Coed Division – Tuesday (CLASS # 16226)

Men's D Division – Thursday (CLASS # 16227)

Men's D Division – Friday (CLASS # 16242)

Games will be played at Sunset Park Athletic Complex, located at 655 Sunset Road, Brentwood.

We look forward to working with you this season. Should you need further assistance, contact Jun Gandia, Recreation Coordinator at (925) 516-5309 or [jgandia@brentwoodca.gov](mailto:jgandia@brentwoodca.gov)

## Parks and Recreation Department Activity Code of Conduct

### A. GOAL AND DEFINITIONS

**1. Goal** - The goal of the City of Brentwood Parks and Recreation Department (the "Department") is to provide and promote recreational activities for persons interested in good conduct, fair play, and sportsmanship in a pleasant, safe and healthy environment. One objective in developing this Activity Code of Conduct ("Code of Conduct") is to enhance the enjoyment of the activity by the participants.

**2. Definitions** - For the purpose of the Code of Conduct, unless otherwise apparent from the context or defined elsewhere in the Code of Conduct, certain words and phrases used are defined as the following:

- **"Activity"** is defined as a specified form of action in the area of recreation. An Activity may include, but is not limited to, a class, program, sports league, special event, training, or meeting.
- **"Flagrant"** is defined as extreme or deliberate violation of rules and regulations and/or customary acceptable behavior.
- **"Instructor"** is defined as one who imparts knowledge or skill to another.
- **"Official"** is defined as an authorized authority who supervises the play of a sport or event.
- **"Parent"** is defined as mother, father, legal guardian, grandparent, aunt, uncle, brother, sister or anyone representing that child at an event.
- **"Participant"** is defined as one who takes part in an activity or program.
- **"Person of Authority"** is defined as any full or part-time City of Brentwood employee authorized to supervise and enforce City of Brentwood rules, regulations or codes as they pertain to a specific activity.
- **"Spectator"** is defined as an observer or on-looker of an activity.
- **"Volunteer"** is defined as an individual, coach, manager, team parent, umpire, referee, teacher, or other official who is giving their time and expertise, and acting in a non-paid capacity.

**B. ACTIVITY CODE OF CONDUCT AS IT RELATES TO SPORTS** - This Code of Conduct, as it relates to sports, will be in effect before, during and immediately after all City of Brentwood ("City") activities when on City controlled property. All activities held in Brentwood shall be conducted in compliance with the Brentwood Municipal Code ("BMC") and any rules and regulations ("R/R") specific to utilizing a particular facility/program. Violations of the Code of Conduct and R/R may result in penalties specified below. Violations of the BMC may also result in civil and/or criminal citations. Any flagrant violation of the Code of Conduct, the BMC and/or R/R may result in immediate expulsion from the class/program/facility. Further disciplinary action may be taken, and the participant/spectator may not be issued a refund. Any individual found in violation of the Activity Code of Conduct has the right to appeal through the City of Brentwood Parks and Recreation Department Appeal process.

#### Section 1 - Abusive Manner - NO PERSON SHALL:

- a) Refuse to abide by an official's/instructors/person of authority's decision(s).
- b) Be guilty of overt demonstration of dissent at an official's/instructors/person of authority's decision(s) by throwing sports gear or equipment or any other forceful action.
- c) Dispute with or disrespect an official/instructor/person of authority or publicly discuss with an activity participant or spectator, a decision reached by an official/instructor/person of authority in a derogatory or abusive manner.
- d) Verbally attack in an abusive manner any other person.
- e) Act in a disruptive manner.
- f) Use profane, obscene or vulgar language.
- g) Verbally, visually or physically harass any official/instructor/person of authority, volunteer, participant or spectator

**PENALTY: 1<sup>st</sup> OFFENSE:** Individual/team will receive a warning.

**2<sup>nd</sup> OFFENSE:** Individual/team shall be ejected from the activity; automatic suspension from the following game, match or meet, and an incident report filed with the lead supervisor.

**3<sup>rd</sup> OFFENSE or FLAGRANT:** Increased suspension of games, matches or meets or to a maximum penalty of expulsion from the Department's programs or use of facilities.

**Section 2 - Rough Tactics - NO PERSON SHALL:** Direct or use unnecessary rough tactics in the course of an activity against the body and person of another person.

**PENALTY: 1<sup>st</sup> OFFENSE:** Individual/team will receive a warning.

**2<sup>nd</sup> OFFENSE:** Individual/team shall be ejected from the activity; automatic suspension from the following game, match or meet, and an incident report filed with the lead supervisor.

**3<sup>rd</sup> OFFENSE or FLAGRANT:** Increased suspension of games, matches or meets or to a maximum penalty of expulsion from the Department's programs or use of facilities.

**Section 3 - Aggression - NO PERSON SHALL:** Attack or act in an aggressive manner towards another person; be a willing participant in a fight; or threaten another person with a physical attack.

**PENALTY: 1<sup>st</sup> OFFENSE:** Ejection from the activity; automatic suspension from the following game, match or meet, and an incident report filed with the lead supervisor.

**2<sup>nd</sup> OFFENSE or FLAGRANT:** Expulsion from the Department's programs or use of facilities, and/or criminal charges filed.

**Section 4 - Alcohol or Gambling - NO PERSON SHALL:**

- a) Appear upon the activity area at any time in an intoxicated condition or be allowed to consume alcoholic beverages while participating, watching, officiating/instructing, or volunteering during an activity. The presence and/or the consumption of any and all alcoholic beverages are prohibited at all City parks. See BMC Section 7.02.120.
- b) Gamble or place bets concerning the outcome of an activity with any spectator, volunteer, official/instructor/person of authority, or participant.

**PENALTY: 1<sup>st</sup> OFFENSE:** Ejection from the activity; automatic suspension from the following game, match or meet, and an incident report filed with the lead supervisor.

**2<sup>nd</sup> OFFENSE or FLAGRANT:** Expulsion from the Department's programs or use of facilities, and/or criminal charges filed.

**Section 5 - Use of Tobacco Products - NO PERSON SHALL:** During the course of an activity as a participant, spectator, volunteer, or official/instructor/person of authority; partake in smoking or chewing tobacco products.

**PENALTY: 1<sup>st</sup> OFFENSE:** Individual/team will receive a warning.

**2<sup>nd</sup> OFFENSE:** Individual/team shall be ejected from the activity; automatic suspension from the following game, match or meet, and an incident report filed with the lead supervisor.

**3<sup>rd</sup> OFFENSE or FLAGRANT:** Increased suspension of games, matches or meets or to a maximum penalty of expulsion from the Department's programs or use of facilities.

**Section 6 - Suspended or Non-Rostered Participants - NO PERSON OF AUTHORITY/VOLUNTEER SHALL:** Knowingly allow a suspended participant to participate in a game, match, meet, or activity during the participant's time of suspension in any manner (such as a player, coach or, scorekeeper); allow a non-rostered person to actively participate in a game, match, meet, or activity/program.

**PENALTY: 1<sup>st</sup> OFFENSE:** Any game, match or meet that a suspended or non-rostered person participates in will be forfeited, the rostered person will also be suspended from participation the next week and the coach/manager may be suspended from the following game, match or meet, as determined by the Department. A non-rostered-person is not considered a participant. The non-rostered person may not participate on, nor coach or manage any team for the remainder of the season.

**2<sup>nd</sup> OFFENSE or FLAGRANT:** Expulsion from the Department's programs or use of facilities.

**Section 7 – Soliciting - NO PERSON SHALL:** Use any park or facility for the purpose of conducting a commercial business without a vendor permit. See BMC Title 7, Chapter 7.02.080.

**PENALTY:** Violator will be asked to cease activity and/or leave the premises.

**Section 8 - Violations -**

8.1 All violations of the Code of Conduct, the BMC and/or R/R can result in a penalty, which may exceed the minimum penalty.

8.2 In case an incident arises that is not covered by Code of Conduct, and/or R/R, the lead supervisor will determine what action will be taken.

8.3 Multiple and/or flagrant violations of the Code of Conduct, the BMC and/or R/R by a team may result in a team suspension.

**PENALTY 1<sup>st</sup> OFFENSE:** The team, including all rostered players whether present or not during the violation, will be ejected, and suspended from the following game, match or meet, and an incident report filed with the lead Supervisor.

**MAXIMUM PENALTY:** All players on the team, including all rostered players whether present or not during the violation, are subject to expulsion from the Department's activities or use of facilities.

8.4 Any person ejected from an activity must leave the facility immediately; the person must remove himself/herself out of sight and sound of the official/instructor/person of authority.

**PENALTY:** Failure to abide by Section 8.4 will result in a minimum two (2) game, match or meet suspension.

By signing this, I hereby acknowledge that I have read, understand, and will abide by the Activity Code of Conduct.

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Participant Signature \_\_\_\_\_ Date \_\_\_\_\_

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Print Participant Name \_\_\_\_\_ Team/Organization Name (if applicable) \_\_\_\_\_

**City of Brentwood, Parks and Recreation Department – Roster, Release and Assumption of Risk Form**

I hereby agree to play for \_\_\_\_\_ Team in the Brentwood Parks and Recreation Department's 2017 Spring Slow-Pitch Softball League

**This is a waiver and release – read it carefully before you sign it.**

In consideration of the acceptance of my application for entry into any Sports League, through this roster, I hereby waive, release and discharge any and all claims for damages, for death, personal injury or property damage which I may have, or which hereafter may occur to me, against the City of Brentwood, Brentwood Union School District, and Liberty Union School District, as a result of my participation. This release is intended to discharge the City of Brentwood, Brentwood Union School District, Liberty Union School District, its officers, officials, employees, and volunteers from and against any and all liability arising out of or connected in any way with my participation in the League, even though that liability may arise out of carelessness or negligence on the part of the City of Brentwood, Brentwood Union School District, and Liberty Union School District or persons named above.

**I further understand that accidents and injuries can arise out of my participation; knowing those risks, nevertheless, I hereby agree to assume those risks and to release and hold harmless all of the persons and agencies mentioned above who might otherwise be liable to me for damages.** It is further understood that this waiver, release and assumption of risk is to be binding on my heirs and assigns. I understand that no medical insurance is provided by City of Brentwood, Brentwood Union School District, and Liberty Union School District.

I attest that I am at least 18 years of age and that I will, if asked, provide a legal photo identification document verifying date of birth and identity.

***I also attest that I have read and agree to follow the Activity Code of Conduct***

This is a release; I have read this release carefully. I understand and assume the risks involved.

City of Brentwood, Parks and Recreation Department – Manager Responsibilities Agreement

I, \_\_\_\_\_ hereby agree as the Manager for \_\_\_\_\_ Team in the City of Brentwood, Parks and Recreation Department 2017 Spring Slow-Pitch Softball League \_\_\_\_\_ Division to abide and comply with the following:

**I am Responsible for:**

- Attending meetings held by the City of Brentwood, Parks and Recreation Department and its representative.
- Being knowledgeable of and keeping his/her team members informed of League rules, policies, schedules, changes and any important information.
- Providing a complete roster to the Parks and Recreation Department.
- Providing proof of residency for all players on his/her team when Team Roster is turned in to the Parks and Recreation Department.
- All players being 18 years of age or older. 40 and older for 40+ Divisions.
- Providing positive identification or proof of residency, if challenged. This proof must be provided within 24 hours of the protest or challenge.
- The payment of all leagues fees, including any NSF payment that may occur.
- The conduct of his/her players and spectators at all times.

I have read and understand the above information. I agree to assume all responsibilities of a team manager.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Adult Spring Softball 2017

Limit of 18 per team roster.

**\*\*MUST HAVE AT LEAST 10 SIGNATURES ON ROSTER TO SUBMIT. WE WILL NOT ACCEPT INCOMPLETE ROSTERS\*\***

Registration Code: 1st Choice: \_\_\_\_\_

2nd Choice: \_\_\_\_\_

Rec. Coed-Tuesday (CLASS# 16226)

Men's D- Thursday (CLASS # 16227)

Men's D-Friday (CLASS# 16242)

Team Name: \_\_\_\_\_

*Each of the undersigned has read the release on the next page carefully and understands and assumes the risks involved.*

	Last Name, First (Print)	Signature	Address	City/Zip	Phone	Emergency Contact and phone number
1	TEAM MANAGER					

Email Address for the team manager: \_\_\_\_\_

2						
3						
4						
5						
6						
7						
8						
9						
10						

**Team Name:**

	Last Name, First (Print)	Signature	Address	City/Zip	Phone	Emergency Contact and phone number
11						
12						
13						
14						
15						
16						
17						
18						

Note: Managers that play on the team must sign the player roster and also be listed as the Team Manager

***By signing this roster I have read and agree to comply with the attached  
Parks and Recreation Department Activity Code of Conduct***