



**CITY OF BRENTWOOD  
BRENTWOOD NEIGHBORHOOD COMMITTEE  
REGULAR MEETING MINUTES  
WEDNESDAY, 6:00 P.M.  
DECEMBER 14, 2016  
BRENTWOOD COMMUNITY CENTER  
35 OAK STREET**

**CALL TO ORDER & ROLL CALL** – Chair Klement called the meeting to order at 6:00 p.m.

Roll Call

Present: Klement, Nunez, Garrison, J. Staton, C. Staton, Wright, Merlino-Alvarez, Pearl, Sahnun

Absent: Smith, Palestro, Clare

Guest: Ed Alvarez

**A. PRESENTATIONS:** None

**INFORMATIONAL REPORTS FROM COMMITTEE MEMBERS, SUBCOMMITTEES AND LIAISONS**

BNC member C. Staton reported nothing from the Planning Commission, however mentioned new businesses coming to Brentwood: Dick's Sporting Goods (replacing REI location at the Streets of Brentwood) and Chick-fil-A at the corner of Lone Tree and Jeffery Way off of Highway 4. BNC member Garrison stated that the library foundation has its marketing packet ready for those wishing to donate. The library is looking forward to the demolition; no date has been set yet.

**CONSENT CALENDAR:** All matters listed on the consent calendar are considered routine in nature and will be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

**B.1 Approve regular meeting minutes of November 9, 2016.**

**B.2 Accept Fiscal Status of 2016/17 budget year.**

Motion to approve the Consent Calendar

Moved by Garrison, seconded by Nunez

Vote: Motion carried 9-0-0-2

Yes: Klement, Nunez, Garrison, J. Staton, C. Staton, Wright, Sahnun, Merlino-Alvarez, Pearl

No: 0

Abstain: 0

Absent: Smith, Palestro

**C. SCHEDULED MATTERS**

**C.1 Update Item: Review the annual Christmas Tree Lighting Ceremony that took place on Friday, December 2, 2016. (Klement)**

The committee reported that the volunteers were great and clean-up was quick due to the amount of volunteers and staff available. Santa location was great. Coming up the stairs was supposed to be a surprise, so need to work on cuing that up better for next year. Photos with Santa went smoothly. Good job of getting performers on stage and staying with the schedule. Need to work on sound and extra set of stairs for stage. This year's event was nicer than previous years. Overall, a great success!

**C.2 Update Item: Review the December Home of the Season award. (Klement)**

Chair Klement reported that she purchased a \$40 Costco gift basket and that D.I.G. provided a gift card and membership. It was decided that those able to attend attend (Klement, Sahnman, Pearl, Garrison, Nunez and Smith), were to meet at the Brentwood Community Center at 5:30 p.m. on December 20<sup>th</sup> to do the tour of homes. Staff received a total of five entries.

## **D. NEW BUSINESS**

### **D.1 ACTION ITEM: Approve the 2017 BNC Meeting Calendar. (Klement)**

Motion to approve the 2017 BNC Meeting Calendar  
Moved by Nunez, seconded by Garrison

Vote: Motion carried 9-0-0-2  
Yes: Klement, Nunez, Garrison, J. Staton, C. Staton, Wright, Sahnman, Merlino-Alvarez, Pearl  
No: 0  
Abstain: 0  
Absent: Smith, Palestro

### **D.2 ACTION ITEM: Determine need to meet for the regular January BNC meeting and if no pressing business, cancel the January 11, 2017 meeting. (Klement)**

The Committee discussed the need for a January meeting and decided that because there are two or three people that may want to join BNC, the January meeting should take place.

Motion to have the regularly scheduled BNC meeting in January  
Moved by Nunez, seconded by Garrison

Vote: Motion carried 9-0-0-2  
Yes: Klement, Nunez, Garrison, J. Staton, C. Staton, Wright, Sahnman, Merlino-Alvarez, Pearl  
No: 0  
Abstain: 0  
Absent: Smith, Palestro

### **D.3 UPDATE ITEM: Reminder that nominations and selection of Chair, Vice Chair, Secretary, Treasurer and Public Relations Representative for 2017 will take place at the January/February 2017 meeting. (Klement)**

The Committee decided to hold the January meeting so the elections will take place at the meeting set for January 11<sup>th</sup>.

## **REQUEST FOR FUTURE AGENDA ITEMS**

Review December Home of the Season event  
Discuss Spring Home of the Season event  
Elections

## **ADJOURNMENT (6:45 p.m.)**

Motion to adjourn the meeting.  
Moved by Garrison, seconded by Nunez

Vote: Motion carried 9-0-0-2  
Yes: Klement, Nunez, Garrison, J. Staton, C. Staton, Wright, Sahnman, Merlino-Alvarez, Pearl  
No: 0  
Abstain: 0  
Absent: Smith, Palestro

Respectively submitted,  
Poldina Scherff, Staff Liaison